

SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE

2.00 pm TUESDAY, 24 OCTOBER 2023

**MULTI-LOCATION MEETING - COUNCIL CHAMBER, PORT TALBOT
& MICROSOFT TEAMS**

1. Chair's Announcements
2. Apologies
3. Declarations of Interest
4. Internal Audit Recommendations Report (*Pages 3 - 16*)
5. Skills & Talent Programme Update (*Pages 17 - 20*)
6. Digital Infrastructure Update (*Pages 21 - 30*)
7. Swansea Bay City Deal Q4 2022/23 Financial Monitoring (*Pages 31 - 38*)
8. Swansea Bay City Deal Q1 2023/24 Financial Monitoring (*Pages 39 - 46*)
9. Swansea Bay City Deal Quarterly Monitoring Report (*Pages 47 - 104*)
10. Forward Work Programme 2022/23 (*Pages 105 - 106*)
11. Urgent Items
Any urgent items at the discretion of the Chairperson pursuant to Section

100BA(6)(b) of the Local Government Act 1972 (as amended).

S.Phillips
Chief Executive

Civic Centre
Port Talbot

18 October 2023

Committee Membership:

Chairperson: **Councillor R.James**

Vice
Chairperson: **Councillor T.Bowen**

Councillors: B. Hall, J.Beynon, S.Yelland, G.Morgan,
R.Sparks, J.Curtice, V.Holland, C.Holley,
A.Dacey and M.Harvey



SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE

DATE 24th October 2023

Internal Audit Recommendations Report

RECOMMENDATIONS/KEY DECISIONS

To inform Joint Scrutiny Committee of the findings and actions of the 2022-23 Internal Audit review into the SBCD Portfolio.

1. Introduction

An Internal Audit review of the Swansea Bay City Deal has been carried out as agreed by the Swansea Bay City Deal Joint Committee on 10 November 2022.

2. Main Body of Report

The Internal audit aims to provide assurance that the Swansea Bay City Deal has adequate governance, internal control, financial management and risk management arrangements in place, which are operating effectively and assisting it to achieve its objectives.

2.1 The Internal Audit Scope for 2022-23 covered the following key areas:

- Governance
 - Follow Up of Previous Recommendations
 - Joint Committee Agreement, Governance Boards & Decision Making
 - Assurance, Monitoring and Evaluation Arrangements
- Internal Control
 - Project Management, Process and Monitoring
 - Impact of Inflation and Construction Price Rises
 - Project Outcomes and Benefit Realisation
- Financial Management
 - Budgetary Control
 - Grant Funding
- Risk Management Arrangements

2.2 The Internal Audit report has determined an audit assurance rating of 'Substantial'; There are no or few weaknesses in the adequacy and/or effectiveness of the governance, internal control, risk management and



financial management arrangements, and they would either be unlikely to occur or their impact is not likely to affect the achievement of the SBCD objectives.

2.3 The Internal Audit review into Swansea Bay City Deal concluded the following recommendations:

Audit Element	Recommendation
<p>It was noted that there is no direct connection between the financial status of Programmes/ Projects and the overall status of Programmes/ Projects. Whilst a RAG rating of the financial status is included at a summary level the detail provided relates to overall budgets rather than whether actual spend is in line with budgets, or whether grant drawn-down is in line with the forecasted funding profile. The detailing of parameters would also allow Members to understand the boundaries within each RAG rating is applied. Enhanced financial reporting would allow a greater correlation between activities and finances for each of the Headline Programmes/Projects.</p> <p>Testing identified that there is currently slippage in time recorded against the delivery date for nine Programmes/ Projects. Whilst this is currently highlighted in terms of RAG rating, reporting could be enhanced by providing a narrative indication within the Quarterly Monitoring report as to the level of slippage when compared to the original planned timescale. This would provide Members with a greater insight into the progress of projects, and enable greater scrutiny on projects which are significantly behind target.</p>	<p>As each of the Programmes/Projects move into full delivery, quarterly monitoring reports presented to the Joint Committee and Programme (Portfolio) Board should be developed to incorporate enhanced financial monitoring, including whether expenditure is in line with forecasts and whether grant drawn-down is in line with the agreed funding profile. Reporting would also benefit from enhanced data regarding delivery timescales. This would provide correlation and synergy between project progress and financial reporting.</p>
<p>Change notifications are managed at Programme/Project level, with a requirement for the PoMO to be notified for reporting purposes. Thresholds for changes to cost/time/quality have not been formally defined, which could result in ambiguity within Programmes/Projects as to whether a change notification is required to be submitted to the PoMO.</p>	<p>The change notification process (including potential baseline thresholds) should be clearly defined, to provide clarity to Programmes/Projects as to when they need to comply with the change notification process, and bring consistency across the Portfolio.</p>
<p>The PoMO are monitoring the impact of the current financial climate on the Portfolio. A detailed update to Programme (Portfolio) Board took place in November 2022. Review of the paper presented identified that potential mitigating actions have been documented, and a qualitative assessment undertaken against these. However, there was no detail recorded</p>	<p>Regular updates on the impact of the current financial climate should be tabled as standing agenda items for the Programme (Portfolio) Board to enable regular monitoring on the impact of the current climate on the Portfolio. This should include periodic updates to the financial assessment, and regular review</p>

<p>of the quantitative impact of the mitigations. Given the volatility on the market, and the impact this could have on the Portfolio, regular detailed updates should be provided. Additionally, further detail regarding the funding gap, and potential mitigations, should be provided to Joint Committee, to allow Members to be fully appraised of the mitigating actions being taken by the PoMO, Programmes and Projects.</p>	<p>of the mitigating actions developed to ensure they are deliverable, and achieving the intended benefit. Periodic updates on the forecast pressure and mitigating actions should also be provided to the Joint Committee, to keep them fully appraised of the matter.</p>	
<p>The Joint Committee approved the five-year budget (2020-21 to 2024-25) for the administration and support functions of the Swansea Bay City Deal on 09 July 2020. Annual budgets are also presented to Joint Committee for approval. At the time of the Internal Audit review a draft budget for the 2023-24 financial year had not been prepared. The 2023-24 draft budget is due to be presented to the Programme (Portfolio) Board on 16 May 2023.</p>	<p>The development of the Swansea Bay City Region budget for 2023-24 should be concluded at the earliest opportunity (recognising that a five-year budget has previously been approved by the Joint Committee). Moving forward, arrangements should be made to ensure that draft budgets are presented for approval prior to the start of the upcoming financial year.</p>	<p>July 2023</p>
<p>Testing identified that only a small number (five) of grant claim forms had been received during 2022-23. Testing also identified that the grant claim forms are not always used consistently. Review of the grant claim forms identified that the incorrect amount of grant funding was paid on one occasion.</p>	<p>Grant claim forms should be used by all Programmes/Projects when requesting funding from Swansea Bay City Deal. Programmes/Projects in delivery should be advised that quarterly grant claims should be submitted, to allow funding to be distributed to lead bodies in a timely manner. Additionally, verification of the grant claim forms should be undertaken prior to payment being made, to ensure the total value of grant paid does not exceed the balances included within the payment profile.</p>	<p>Immediate</p>
<p>OFFICER CONTACT</p> <p>Name: Jon Burnes Chris Moore</p>	<p>Email: jburnes@carmarthenshire.gov.uk CMoore@carmarthenshire.gov.uk</p>	

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SWANSEA BAY CITY DEAL 2022-23

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<u>Report Issued to:</u> Chris Moore, Swansea Bay City Deal Section 151 Officer
<u>Report Copied to:</u> Jon Burnes, Swansea Bay City Deal Portfolio Director
<u>Report Copied to:</u> Tracey Meredith, Swansea Bay City Deal Monitoring Officer
<u>Auditor:</u> Charlotte Hodges, Principal Auditor
<u>Rationale for Audit:</u> Annual Risk Based Review

Internal Audit Report No:	22079 (2022-23)
Assurance Rating:	Substantial
Fieldwork Completed:	21 April 2023
Draft Report:	27 April 2023
Management Comments:	05 June 2023
Final Report Issued:	06 June 2023

Introduction and Objectives

Swansea Bay City Deal is an investment of circa £1.2 billion across a portfolio of nine headline programmes and projects, delivering a combined total of 35 individual projects throughout the counties of Swansea, Carmarthenshire, Neath Port Talbot and Pembrokeshire. An audit review of the Swansea Bay City Deal has been carried out as part of the 2022-23 Internal Audit Plan, as agreed by the Swansea Bay City Deal Joint Committee on 02 February 2023.

The audit aims to provide assurance that Swansea Bay City Deal has adequate governance, internal control, risk management and financial management arrangements in place, which are operating effectively and assisting it to achieve its objectives.

Audit Scope and Methodology

The scope of the audit review covered the following key areas:

- Governance
 - Follow Up of Previous Recommendations
 - Joint Committee Agreement, Governance Boards & Decision Making
 - Assurance, Monitoring and Evaluation Arrangements
- Internal Control
 - Project Management, Process and Monitoring
 - Impact of Inflation and Construction Price Rises
 - Project Outcomes and Benefit Realisation
- Financial Management
 - Budgetary Control
 - Grant Funding
- Risk Management Arrangements

We took an evidence based approach to our audit review using interviews with staff, review of supporting documentation and sample testing to arrive at our opinion.

This audit review was performed following Internal Audit's standard methodology, in conformance with the Public Sector Internal Audit Standards. It should be noted that all testing undertaken as part of this review was on a sample basis, and therefore the results should be considered in this context. Internal Audit cannot provide absolute assurance of effectiveness.

Executive Summary

Satisfactory governance arrangements continue to be in place for Swansea Bay City Deal. Recommendations from previous Internal Audit reviews have been implemented with action plans developed and monitored to track progress relating to actions arising from Gateway reviews. Risk Management arrangements remain robust, with the Risk Management Strategy last reviewed and approved by the Joint Committee in November 2020.

Assurance, Monitoring and Evaluation Arrangements are in place, and continue to evolve. Assurance arrangements have been strengthened during 2022-23 with Welsh Government approval of the Gateway Assurance Framework received, which provides a framework for the management resourcing and governance of Gateway assurance arrangements for the Swansea Bay City Deal Portfolio, and its constituent programmes, projects and workstreams. The Framework also provides clarity for programme and project Senior Responsible Officers (SROs) and their teams on the assurance arrangements that apply to the Swansea Bay City Deal Portfolio. The introduction of the Joint Assurance Panel underpins the Gateway Assurance Framework by providing oversight of the development and implementation of the arrangements set out which has strengthened and enhanced existing procedures.

A Change Control Procedure has been established, which is owned by the Programme (Portfolio) Board and highlights the changes that result from projects and programmes at Project, Programme and Portfolio level. At the time of the review, only three change notifications had been received during 2022-23 in relation to cost/quality/time of Programmes/Projects, however it is anticipated that the numbers of change notifications will escalate as Programmes/Projects progress through their delivery phases. Dashboards are presented to the Joint Committee on a quarterly basis, providing high level oversight on the progress of Programmes/Projects, with benefit realisation data now collated and included within the datasets presented. It would be advantageous if the dashboard reports were further developed to also include an indication of the financial status of the projects (for example amount of grant drawn-down against profiled spend), providing an overarching summary of each Programme/Project.

There is a clear awareness of the impact of the current financial climate, including inflation and construction price rises within the Portfolio Management Office (PoMO). An assessment of the potential funding gap, due to inflation and construction price rises, was undertaken during 2022-23, with a high level summary provided to the Joint Committee in November 2022, detailing that a £31m forecast funding gap had been identified. The Programme (Portfolio) Board were provided with an enhanced update, including potential mitigating actions. Monitoring of the impact of the current climate could be enhanced by ensuring regular updates to the financial assessment are undertaken, along with monitoring of mitigating actions to ensure they are deliverable and achieve the desired outcome, with results reported to the Governance Boards.

The Joint Committee approved the five-year budget (2020-21 to 2024-25) for the administration and support functions of the Swansea Bay City Deal on 09 July 2020. The Joint Committee approved the 2022-23 budget in June 2022, with the 2022-23 financial year being the final year for receipt of partner contributions. At the time of the audit, a draft budget for 2023-24 had not been prepared or presented for approval, however, Internal Audit were informed that the draft budget for 2023-24 is due to be presented to the next meeting of the Programme (Portfolio) Board, prior to submission to Joint Committee for approval.

Funding Agreements are now in place for all but one of the nine Headline Programmes/Projects. The grant claims process remains in place, however, the loss of the Finance Manager during November 2022 has identified weaknesses with continuity arrangements. A number of issues were identified during testing, relating to grant claim forms not being received in a timely manner from Programmes/Projects to allow grant funding to be distributed by Swansea Bay City Deal, grant claims not being submitted in a consistent format and a payment being made in excess of the payment profile for the 2022-23 financial year. Arrangements should be made to strengthen the grant claim process, ensuring suitable internal controls are in place.

MONITORING ARRANGEMENTS

Monthly and quarterly monitoring reports are prepared and presented to the Joint Committee and the Programme (Portfolio) Board, providing a narrative update of Programme/Project Progress. The Progress/Reporting Dashboard provides Members with a high level summary of the progress of Programmes/Projects, and whether they are on track, along with key data such as the Portfolio Delivery Timeline, Risk Management, and Benefits Realisation data amongst other items. The Total Annual Investment is also submitted to Members. This process is supplemented by Highlight Reports, allowing members a summary update between quarterly reporting periods.

It was noted that there is no direct connection between the financial status of Programmes/Projects and the overall status of Programmes/Projects. Whilst a RAG rating of the financial status is included at a summary level the detail provided relates to overall budgets rather than whether actual spend is in line with budgets, or whether grant drawn-down is in line with the forecasted funding profile. The detailing of parameters would also allow Members to understand the boundaries within each RAG rating is applied. Enhanced financial reporting would allow a greater correlation between activities and finances for each of the Headline Programmes/Projects.

Testing identified that there is currently slippage in time recorded against the delivery date for nine Programmes/Projects. Whilst this is currently highlighted in terms of RAG rating, reporting could be enhanced by providing a narrative indication within the Quarterly Monitoring report as to the level of slippage when compared to the original planned timescale. This would provide Members with a greater insight into the progress of projects, and enable greater scrutiny on projects which are significantly behind target.

RECOMMENDATION

As each of the Programmes/Projects move into full delivery, quarterly monitoring reports presented to the Joint Committee and Programme (Portfolio) Board should be developed to incorporate enhanced financial monitoring, including whether expenditure is in line with forecasts and whether grant drawn-down is in line with the agreed funding profile. Reporting would also benefit from enhanced data regarding delivery timescales. This would provide correlation and synergy between project progress and financial reporting.

Grade: Important

MANAGEMENT RESPONSE

Enhancements will be made to the project/programme financial monitoring as per recommendation from Q1 2023/24. This will be embedded with the existing quarterly monitoring arrangements, including the monitoring of forecasted/actual delivery timescales. In addition, the PoMO will continue to work with SROs and PMs to ensure the change management process is adhered to, with a particular focus on detailing financial and timescale changes in a timely manner.

Responsible Officer

Jonathan Burnes

Timescale for Action

Q1 2023/24

PROJECT MANAGEMENT

A defined Change Control Procedure is in place, and has been approved by the Joint Committee. During 2022-23, the PoMO received three change notifications. Internal Audit were advised that a formal Programme/Project change request is also anticipated to be received.

The Change Control Procedure states that “change control reporting will take place for all Swansea Bay City Deal Portfolio change and include full summarisation for significant change and notification only of minor change”. Determination of ‘significant’ changes to Programmes/Projects has not been made within the Procedure, with the Portfolio Manager advising this would relate to an instance where any of the Portfolio benefits were impacted, or a substantial change in the required funding (for example 10%).

Change notifications are managed at Programme/Project level, with a requirement for the PoMO to be notified for reporting purposes. Thresholds for changes to cost/time/quality have not been formally defined, which could result in ambiguity within Programmes/Projects as to whether a change notification is required to be submitted to the PoMO. The introduction of baseline thresholds would enable a consistency in approach across all Programmes/Projects and support the PoMO in gathering the necessary Programme/Project intelligence data.

RECOMMENDATION

The change notification process (including potential baseline thresholds) should be clearly defined, to provide clarity to Programmes/Projects as to when they need to comply with the change notification process, and bring consistency across the Portfolio.

Grade: Important

MANAGEMENT RESPONSE

The PoMO will clarify the process and continue to send a consistent message out to all SROs/PMs to submit change notifications, reducing ambiguity on the process. In addition, a review of the Change Control Procedure and thresholds will be undertaken through consultation with key SBCD stakeholders.

Responsible Officer

Jonathan Burnes

Timescale for Action

Q2 2023/24

IMPACT OF INFLATION AND CONSTRUCTION PRICE RISES

The PoMO are monitoring the impact of the current financial climate on the Portfolio. Increase in Cost of Construction is recorded as a red risk on the Portfolio Risk Register, as is 'Pressure on Construction Industry to meet demand'. Five projects also detail construction risks within the latest Highlight Report.

To ensure the Joint Committee remain apprised of the situation, the PoMO have introduced a Construction Impact Assessment Summary Report into the Quarterly Report which is submitted to Governance Boards. Joint Committee were advised in the November 2022 update that the PoMO had undertaken an assessment of the potential funding gap for the portfolio, following a request from the Programme (Portfolio) Board, and had identified a forecast funding gap of £31m as a result of inflation and increased construction costs. A detailed Construction Impact Assessment was also included as an appendix to the updated Business Case that was submitted to Joint Committee in April 2023.

A detailed update to Programme (Portfolio) Board took place in November 2022. Review of the paper presented identified that potential mitigating actions have been documented, and a qualitative assessment undertaken against these. However, there was no detail recorded of the quantitative impact of the mitigations. Given the volatility on the market, and the impact this could have on the Portfolio, regular detailed updates should be provided. Additionally, further detail regarding the funding gap, and potential mitigations, should be provided to Joint Committee, to allow Members to be fully apprised of the mitigating actions being taken by the PoMO, Programmes and Projects.

RECOMMENDATION

Regular updates on the impact of the current financial climate should be tabled as standing agenda items for the Programme (Portfolio) Board to enable regular monitoring on the impact of the current climate on the Portfolio. This should include periodic updates to the financial assessment, and regular review of the mitigating actions developed to ensure they are deliverable, and achieving the intended benefit. Periodic updates on the forecast pressure and mitigating actions should also be provided to the Joint Committee, to keep them fully apprised of the matter.

Grade: Important

MANAGEMENT RESPONSE

The rising costs and inflationary pressures will continue to be monitored and mitigated as a red risk to the SBCD Portfolio. The Monthly Construction Impact Assessment and Construction Cost Mitigation Assessment documents will be merged and reported to JC from Q1 2023/24. This will include all project/programme details on the financial pressures (risks and issues) and mitigating actions either planned or taking place.

Responsible Officer

Jonathan Burnes

Timescale for Action

Q1 2023/24

BUDGETARY CONTROL

There has been a staffing change within the financial management arrangements for Swansea Bay City Deal during 2022-23, with the departure of the Finance Manager in November 2022. Following an unsuccessful recruitment exercise to replace the Finance Manager, temporary arrangements have been developed, with an Interim Officer appointed, who is supported by members of Carmarthenshire County Council's Finance team.

The Joint Committee approved the five-year budget (2020-21 to 2024-25) for the administration and support functions of the Swansea Bay City Deal on 09 July 2020. Annual budgets are also presented to Joint Committee for approval. The 2022-23 budget was presented to the Programme (Portfolio) Board on 29 March 2022, and approved by the Joint Committee on 23 June 2022. At the time of the Internal Audit review a draft budget for the 2023-24 financial year had not been prepared. The 2023-24 draft budget is due to be presented to the Programme (Portfolio) Board on 16 May 2023. The 2022-23 financial year was the final year in which contributions were received from partner organisations to support the PoMO budget; with future years' budget to be funded via the top slice of grant funding.

Budget monitoring reports are submitted to the relevant Governance Boards on a quarterly basis to inform members of the current financial position. At the time of the audit review, it was predicted that the overall position for the PoMO and Accountable Body budget had slipped into an in-year deficit of c.£80k, due to a slip in funding to projects, which in turn reduces the amount that can be drawn down from the top slice. The Joint Committee were reassured that this position would resolve itself in future years as funding to projects accelerates.

RECOMMENDATION

The development of the Swansea Bay City Region budget for 2023-24 should be concluded at the earliest opportunity (recognising that a five-year budget has previously been approved by the Joint Committee). Moving forward, arrangements should be made to ensure that draft budgets are presented for approval prior to the start of the upcoming financial year.

Grade: Important

MANAGEMENT RESPONSE

Budget will be presented to the next Programme Board and JC, however the operation of the City Deal is based on the 5 year budget which has been previously presented to JC. Therefore the budget report will be an update on the 5 year budget.

The budget and the budget monitoring report does recognise the partner contributions have ended in the 2022/23 and the expectation is that the 1.5 % top slicing of funding will continue to fund the PoMO. This top slicing contribution has been lower in previous years than profile and will allow the additional funding moving forward.

A new Finance Manager has now been appointed, and is due to commence at the beginning of July 2023.

Responsible Officer

Chris Moore/Anthony Parnell

Timescale for Action

July 2023

GRANT FUNDING

Funding agreements stipulate that grant claims should be submitted by lead bodies on a quarterly basis, to allow funding to be distributed to programmes/projects.

Testing identified that only a small number of grant claim forms had been received during 2022-23; four in respect of Pembroke Dock Marine (one relating to Q4 2021-22 and three relating to Q1-Q3 2022-23) and one in respect of Supporting Innovation and Low Carbon Growth (SILCG).

Testing also identified that the grant claim forms are not always used consistently, when grant funding is transferred to Carmarthenshire County Council, with it identified that a grant claim form was used for one project, with a journal prepared and utilised for another. Assurance was provided, however, that the process details that both grant claim forms and journals are utilised.

Review of the grant claim forms for Pembroke Dock Marine and SILCG identified that the incorrect amount of grant funding was paid to Pembrokeshire County Council (for Pembroke Dock Marine), for the quarter three grant claim form, due to the incorrect figure being used for the 'gross grant eligible for release' when compared to the revised payment profile. This resulted in an over payment to Pembrokeshire County Council of £318.5k when compared to the payment profile for 2022-23.

The budget for PoMO and Accountable Body is supported by top slice funding of grant paid within each financial year; if insufficient grant funding is paid to Programmes/Projects within a financial year, there is a risk that sufficient top slice funding will not be generated to support the annual Portfolio Management Office budget. Whilst this risk will be alleviated in future years, as spending accelerates, it could place the in-year budgets in a precarious position through the usage of reserves to cover the short-term.

RECOMMENDATION

Grant claim forms should be used by all Programmes/Projects when requesting funding from Swansea Bay City Deal. Programmes/Projects in delivery should be advised that quarterly grant claims should be submitted, to allow funding to be distributed to lead bodies in a timely manner. Additionally, verification of the grant claim forms should be undertaken prior to payment being made, to ensure the total value of grant paid does not exceed the balances included within the payment profile.

Grade: Critical

MANAGEMENT RESPONSE

A reminder will be sent to Project Managers in respect of grant claim forms being submitted on a timely basis.

The slight over payment on the scheme, was due to the current lack of Finance Officer being post but also a misunderstanding on the value of the claims. This was identified at the time of payment and will be adjusted in the next claim.

Responsible Officer

Chris Moore/Anthony Parnell

Timescale for Action

Immediate

ASSURANCE RATINGS

Level of Assurance	Description	Standard Circulation
Substantial	There are no or few weaknesses in the adequacy and/or effectiveness of the governance, internal control, risk management and financial management arrangements, and they would either be unlikely to occur or their impact is not likely to affect the achievement of the SBCD objectives.	Section 151 Officer/Portfolio Director/Finance Manager/Monitoring Officer Programme (Portfolio) Board/Joint Committee
Moderate	There are some weaknesses in the adequacy and/or effectiveness of the governance, internal control, risk management and financial management arrangements, but these are unlikely to have a significant effect on the achievement of the SBCD objectives.	Section 151 Officer/Portfolio Director/Finance Manager/Monitoring Officer Programme (Portfolio) Board/Joint Committee
Limited	There are a number of weaknesses in the adequacy and/or effectiveness of the governance, internal control, risk management and financial management arrangements, which, in aggregate, could have a significant effect on the achievement of the SBCD Objectives.	Section 151 Officer/Portfolio Director/Finance Manager/Monitoring Officer Programme (Portfolio) Board/Joint Committee

RECOMMENDATION GRADING

Seriousness	Action Required
Critical	High risk that requires prompt strategic or operational action.
Important	Medium risk that requires strategic or operational action.
Opportunistic	Potential to strengthen the service by taking advantage of a situation

Low level findings will be reported during the exit interview.

LIMITATIONS IN ASSURANCE

It should be noted that full testing was not undertaken as part of this audit review, therefore the results should be considered in this context.

ACKNOWLEDGEMENT

We would like to take this opportunity to thank all staff involved for their co-operation during the audit review.

CONTACT DETAILS

If the Internal Audit Service can be of any further assistance please contact:

- Matthew Holder, Audit, Risk & Counter Fraud Manager
- Charlotte Hodges, Principal Auditor

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SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE

DATE 24th October 2023

Skills & Talent Programme Update

RECOMMENDATIONS/KEY DECISIONS

To inform Joint Scrutiny Committee of the progress made and the status of the Skills and Talent initiative

1. Programme Overview

- 1.1 The Skills and Talent programme is a unique programme within the suite of 9 City Deal projects/programmes that will deliver a skills training solution offering the best value sustainable skills infrastructure to develop the future workforce for the region.
- 1.2 The development of a comprehensive and forward-thinking skills programme that will deliver the right skills and competency across all the key themes of the City Deal programme is vital to the overall success of the City Deal Portfolio.
- 1.3 The programme will align the available skills provision and identified skills gaps with the needs of Industry across the region as well as the 8 innovative projects that make up the City Deal supporting the growth of GVA, productivity and business investment in the region. The delivery of an innovative skills training programme will be through initial scoping and publication of a skills barometer followed by the development of pilot projects to offer training solutions that will over the lifetime of the programme and beyond deliver a skilled workforce that will meet the requirements of the projects and the wider economy of the Swansea Bay region.
- 1.4 The Skills and Talent programme will work with the City Deal's eight other programmes/projects detailed as well as understanding the wider regional skills requirements.

- 1.5 The Regional Learning and Skills Partnership (RLSP), a partnership of Industry Employers and public sector training and education providers will be the lead body for the Skills and Talent programme. The partnership was established in 2010 to identify skills and training needs of the region and has a long-standing experience of working with industry and training providers and reporting to Welsh Government the regional training needs.

2. Projected Outputs

2.1 The Skills & Talent Programme aims:

- To directly deliver at least 2,200 additional skills and support the development of around 14,000 individuals with higher level (between 2-8) skills within 10 years.
- To create at least 3000 new apprenticeship opportunities, to include level 3 to Degree apprenticeships.
- To create at least 2 Centres of Excellence within specific sectors to develop the region as being “the best” area for skills development.
- To create a clear career pathway from school education through further and higher education in the key areas of digital; construction, energy; smart manufacturing and life science and wellbeing, achieved through engagement and development work with schools increasing the number of pupils following the STEM subjects in FE and HE.
- To deliver 20 new/updated course frameworks to ensure they meet the industry training needs for the future.

3. Procurement

- 3.1 Whilst the Skills and Talent Programme is unlikely to require procurement the RLSP has extensive experience of managing procurement in its projects and will ensure that this experience is fully implemented in the project at the appropriate time.

4. Summary

- 4.1 The Skills and Talent programme has made significant progress since approval.
- 4.2 The Skills Barometer for the region has been created, and revisited. This key body of work amalgamates the Skills needed for the other 8 City Deal Projects, and the current provision offer within the region, whereby highlighting key gaps and priority areas.

- 4.3 9 Pilot Projects have now progressed through the approvals process, with some having moved into delivery. Details of which will be presented.

- 4.4 2 new Apprenticeship Routes are currently being developed, addressing a key Skills Gaps, allowing South West Wales to lead the way, ahead of other Welsh Regions and the UK in delivery of an identified Global Skills Gap.

- 4.5 Discussions are ongoing for future pilot projects to create a steady pipeline that is intelligent and flexing to the changing skills landscape in which it operates.

OFFICER CONTACT	
Name: Sam Cutlan	Email: SCutlan@carmarthenshire.gov.uk

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SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE

DATE 24th October 2023

Digital Infrastructure Programme Update

RECOMMENDATIONS/KEY DECISIONS

To inform Joint Scrutiny Committee of the progress made and status of the SBCD Digital Infrastructure Programme.

1. Introduction

The Digital Infrastructure Programme is an investment in the digital connectivity and associated telecommunications infrastructure of the region. This includes, but is not limited to, full fibre fixed connectivity, 4G Advanced, 5G, and other advanced wireless networks and use cases. In essence it is the deployment of enabling technology that will allow quality digital services to be delivered and accessed over future-proofed fixed line networks or wireless networks.

The programme is delivering the underlying infrastructure required to support and underpin the regions broader digital economy. It is ensuring that the region is equipped with future-proofed digital infrastructure that will provide the transformative foundations for City Deal interventions and wider regional growth. The programme will also aid social inclusion and cohesion in a post Covid-19 world.

Gigabit capable ultra-reliable connectivity is ensuring that the region capitalises on opportunities to accelerate economic growth and establish itself as a centre of excellence in the key sectors of, energy, life science and well-being, and smart manufacturing. Future proofed digital infrastructure will create a paradigm shift in the design, development, and application of technology within these key sectors across the region.

The breadth and quality of digital infrastructure available in Wales has fallen behind that found in many other parts of the UK. This is compounded by the fact that there are significant differences within Wales itself. The reasons for this do not only rest with the topology of the region and the fact that it is heavily rural, but it is also a deeper issue related to digital awareness, affordability, and commercial appetite for investment by the communications service providers (CSPs).

There is broad and proven recognition that the provision of digital services drives economic growth and enables social inclusion and cohesion. There is also a growing recognition that the availability of world class digital connectivity stimulates

innovation and the creation of new business streams. The clear conclusion is that the Swansea Bay City Deal (SBCD) must address any shortfall in the availability of digital connectivity in the region. It must invest in digital connectivity to obtain a competitive advantage and it must drive the uptake and quality of those services that are already available.

Improving the digital infrastructure of the region is critical as it has suffered from a lack of commercial investment that has consequently resulted in an underlying gap in delivery capability. These gaps need to be closed for the SBCD and the region to achieve its goals.

Our aspirations are:

- Better broadband for everyone... leaving nobody behind.
- A smart region ready and able to innovate and adopt emerging technology.
- An inclusive digital landscape that meets everyone's needs.

2. Digital Programme Status

Business Case

- A comprehensive Digital Infrastructure Programme Business Case was produced during Spring/Summer 2020 in collaboration with appointed consultants and local, regional, and national stakeholders.
- Significant stakeholder engagement and consultation of the Business Case took place throughout Summer/Autumn 2020.
- The Business Case and all associated plans were scrutinised and refined locally, regionally, and nationally during Summer/Autumn 2020.
- A comprehensive stage gate review of the Digital Infrastructure Programme was conducted by Government appointed external experts in November 2020. The Programme was awarded amber/green status.
- Local & Regional endorsement for the Digital Infrastructure Programme and its Business Case was achieved in November 2020.
- In March 2021, the Digital Programme received Ministerial endorsement from both the Welsh Government & UK Government. The Programme has been in delivery since 1st of April 2021.
- Updating and refinement of the Business Case is ongoing throughout the lifetime of the 5-year Programme. The latest updated version will be presented to the SBCD Digital Infrastructure Programme Board in July 2023.
- A comprehensive stage gate review of the Digital Infrastructure Programme is currently being arranged via SBCD Portfolio Management Office for

August/September 2023, to be conducted by Government appointed external experts.

Governance

- Both the Digital Infrastructure Programme and overarching City Deal Portfolio Governance is fully established and functioning. These governance structures ensure robust, effective regional decision making and accountability.
- A Digital Infrastructure Programme Board has been fully established since May 2020. Membership of the Board comprises senior representation from the Programmes key regional partners with the opportunity to co-opt representation from additional key stakeholders as and when required. Terms of reference are in place, agreed upon and reviewed monthly.
- A Senior Responsible Officer for the Programme is in place along with a Programme Board Chair and Vice Chair.
- The Programme Risk Register is fully operational and scrutinised monthly by the Digital Infrastructure Programme Board.
- The Digital Infrastructure Programme is represented at several national forums of relevance i.e., Welsh Governments Digital infrastructure barrier busting taskforce and UK Governments Digital Connectivity Infrastructure Accelerator early adopter group.
- The Programme has a comprehensive Integrated Assurance and Approval Plan (IAAP) and Risk Potential Assurance (RPA) Matrix in place which follows regional and national formats and requirements. Both the IAAP and RPA are regularly reviewed in consultation with the City Deal PMO.

Resources

- Recruitment of a central Digital Infrastructure Programme team, as stipulated in the Programme Business Case, is complete:
 - 1 x Digital Programme Manager (Appointed March 2020)
 - 2 x Digital Project Managers (Appointed Summer/Autumn 2021)
 - 1 x Digital Programme Coordinator (Appointed March 2023)
- SBCD Regional Portfolio Office resources are in place and fully supporting the Digital Infrastructure Programme.
- Local Authority resource recruitment to support local delivery of specific Projects within the regional Digital Programme is complete. The roles are embedded within the Local Authorities but funded by our Programme. Their

programme of work is overseen by the regional Programme team and fully aligned to regional and local priorities and ambitions.

- 4 x Next Generation Infrastructure Managers (1 per Local Authority)
- 4 x Digital Connectivity Support and Engagement Officers (1 per Local Authority)
- A decision has recently been taken by the Digital Programme Board to add a Business Engagement and Communications officer to the Digital Infrastructure Programme team. Raising the profile of the region and the opportunities for Digital infrastructure investment is critical to the work of the Programme and in attracting and facilitating inward investment. This role will make a significant contribution to that work. Shortlisting has occurred, with interviews planned for late June 2023.
- An updated website and promotional video were developed for the Programme in May 2023. These will aid the increase in marketing, media, communications, and business engagement activity planned for the coming months. <https://www.swanseabaycitydeal.wales/digital/>.

City Deal Funding

- Access to £25M City Deal funding for the Programme is secured with operational budgets confirmed and managed through monthly budget monitoring. The £25M is broken down as £4.5M of revenue funding and £20.5M of capital funding.
- The primary funding agreement for the Digital Infrastructure Programme has been signed. This was developed in consultation with the 4 Local Authorities and in accordance with all relevant financial and legal requirements. This enables the Programme to draw down funding for expenditure incurred from the Regional City Deal PMO.
- A collaboration agreement between the 4 Local Authorities and the central Programme team has been drafted and consulted upon with lawyers in each authority. We are currently coordinating signatory of the final version. Delivery is being conducted “at risk” in the meantime.

Private & Public Sector Investment

- Coordinated lobbying, facilitating, and supporting of additional public and private sector investment in digital infrastructure across the region is an integral part of the Programme. A target of £13.5M additional public sector and £16.5M additional private sector investment is being targeted over the lifetime of the Programme, in addition to the £25M of City Deal funding secured. This work has been ongoing since March 2020 with significant assistance from regional corporate and political leaders and colleagues.

- The Programme has worked with industry experts FarrPoint to establish a clear and credible methodology for evidencing and quantifying levels of public and private sector regional investment in fibre and mobile infrastructure. An annual exercise is now conducted to achieve this with a detailed report and supporting data sets produced.
- This annual exercise includes numbers of premises connected, by who, connectivity types, various metrics for mobile connectivity improvements and crucially, comprehensive evidence of remaining need to inform planned interventions. The annual report and data sets will be used to conduct a full economic assessment of the Programme's impact after 5 years.
- The Portfolio Management Office have confirmed that this approach to quantifying investment and assessing impact comprehensively meets the needs of our Regional and National governance.
- For the first year of Digital Programme delivery 2021/22 the Region successfully attracted £7.6M of additional public sector investment and £21.8M of private sector investment in its fibre and mobile infrastructure. A comprehensive breakdown of the data sets, data sources and calculations are available. This has significantly exceeded the target for the year.
- A full breakdown of the investment figures is available per Local Authority. The Digital Programme team is planning a round of reporting of the key investment figures and progress made to each Local Authority and Regional forums in Autumn 2023. This exercise will report on both 21/22 and 22/23 financial years.
- The Programme team is currently conducting the annual investment and impact assessment exercise for 2022/23 and expects similarly positive results.

3. Digital Programme Delivery Summary

Connected Places Workstream

Description: Deploying gigabit capable connectivity to our strategically important public sector sites and economic growth zones. This is essential to building a sustainable digital economy in the region and will provide a foundation for improved public services and innovation across key sectors.

Project 1. Supply side engagement

Status: Live

- All resources are in place with an ongoing, coordinated, and intensive programme of supply side engagement to stimulate and facilitate investment.

- Of the 1781 public sector assets identified across the region 720 now have access to full fibre or are getting it very soon, a further 623 are in credible commercial plans to be connected in the medium term and the remainder will be connected through our various workstreams.
- Benefits realisation work has demonstrated significant fibre investment in key areas targeted by this workstream including Swansea City, Neath, Port Talbot, Llanelli, Carmarthen, Cross Hands, Pembroke and Milford Haven.

Project 2. PSBA Hub Sites

Status: Ready

- 98 Public Sector sites and assets have been identified as needing full fibre infrastructure built through the Welsh Government's Public Sector Broadband network (PSBA) contract. This project will manage and deliver that fibre infrastructure build to those sites.
- Partners have submitted final sites for inclusion in the project. The site list is currently with BT PSBA who are due to provide a quote within 20 working days for the capital works of building the necessary infrastructure.
- A final workshop has been arranged with partners to provide any outstanding clarification and confirm roles and responsibilities for the project. To be held on the 20th and 29th July.
- The project will drive ultrafast full fibre connectivity to several flag ship assets such as Margam Park and Pembrey Country Park.

Project 3. Duct Investment

Status: Emerging

- Regional opportunities have been defined and the Programme Team are currently in discussion with potential operators, partners, and stakeholders.
- A recent workshop with duct specialists provided clarity on feasibility of the opportunities identified and confirmed best route to market.
- Delivery timelines for this investment will need to align to the varying delivery timelines of the individual opportunities being targeted.

Project 4. Dark Fibre Network

Status: Emerging

- The project will deliver a dedicated ultrafast dark fibre ring across Swansea, Neath Port Talbot and Llanelli. It will connect key strategic assets directly to each other such as hospitals, University campuses, Primary Local Authority sites and City Deal developments. This will enable significant data transfer, collaboration, and innovation.
- A detailed action plan for the project has been developed.
- Discussions with key partners are at a mature stage regarding sites for inclusion and technical specification for the network.
- Soft, pre-market engagement is underway with several potential bidders. A workshop is due to be held with all partners and dark fibre specialists within the next three weeks. We anticipate that this project will progress at pace.

Next Gen Wireless Workstream

Description: Facilitating the rollout of 4G/5G across the region. Creating 5G centres of excellence for key sectors such as health and wellbeing, creative industries, R&D, agriculture and tourism, to realise the benefits of 5G, fully exploit the use of the Internet of Things and adopt emerging technology.

Project 1. Undertake Future Telecoms Infrastructure Review guidance in full and drive Shared Rural Network (SRN) investment.

Status: Live

- Next Generation Infrastructure Managers (NGIMs) are in post in all four local authorities, working to deliver a programme of work to support the streamlining of internal processes which support digital connectivity infrastructure build.
- These NGIM's are working closely with industry and government to deliver ambitious plans for SRN rollout across our region which will contribute approximately £18.5M of investment across the region, dramatically improving 4G coverage in rural areas from all 4 mobile operators.
- The NGIM's provide a dedicated specialist resource to internal authority departments and the telecoms market, acting as a single point of contact for all digital infrastructure issues and queries. Their programme of work involves

extensive barrier busting, working across internal departments and external suppliers to streamline the process for digital infrastructure build and deployment.

- These are the first roles of their kind in Wales and we have been recognised nationally as a flagship model with Welsh Government encouraging other areas to appoint similar roles.

Project 2. 5G & IoT use cases, trials and testbeds

Status: Developed

- A grant investment fund has been established for 5G use cases, trials and testbeds. Initially ringfenced to City Deal Projects / Programmes and regional partners there are several mature opportunities emerging. It is likely that the regional opportunities for 5G will outstrip the current budget allocation of our programme.
- We have submitted an expression of interest to the DSIT Innovation Regions initial call and intend to submit a full application to the overarching competition when it is launched in the summer. A successful bid would secure significant additional inward investment in 5G infrastructure, use cases and applications.
- A LoRaWAN network continues to be deployed across the region increasing in scale and scope. Led by and delivered across all four local authorities, the network will establish a regional innovation network where public and private sector partners can test low power battery operated devices, mainly sensors. The local authorities are currently testing a range of uses including smart bins.

Rural Workstream

Description: We are working with communities, businesses, industry and government in the very hardest to reach parts of our region to ensure everyone can access better broadband. Our team of digital champions are on hand to provide information on voucher schemes and alternative technology such as 4G and satellite.

Project 1. Rural Demand Stimulation, Support and Engagement

Status: Live

- All resources are now in place and work is ongoing to support communities and individuals in hard-to-reach areas to access better broadband connectivity.

- A regional demand stimulation engagement plan is being delivered to raise awareness and drive adoption of improved connectivity in businesses and residential consumers.
- In 2021/22 over 1000 gigabit vouchers were issued to residents across the region. A further 521 ABC vouchers were approved under the Welsh Government Voucher Scheme. These vouchers provide funding to support some of our most poorly connected homes and businesses in obtain improved connectivity.

Project 2. Infill procurement

Status: Emerging

- This project has a budget of £6M of growth deal funding to directly invest in building improved connectivity for our worst served and hardest to reach premises.
- We are awaiting premises level data from UK Government on their planned “project gigabit” intervention in our region and Welsh Governments “very hard to reach” future investment. Both these projects are contributing towards our programme aims and objectives. Our resources are directly involved in the planning and delivery of both.
- We are working hard with both governments to ensure our regional investments compliment national investments as opposed to duplicating them. Once we have clarity and premises level data for national interventions, we will deliver a focused procurement to fill in the gaps in service provision to ensure we are complementary to the existing national and regional programmes. We expect to receive this data in the coming weeks.

4. Digital Programme Risks/Issues

The Digital Infrastructure Programme has a comprehensive risk register which is used to identify, record, monitor and mitigate against all Programme and individual Project risks. There are currently 16 live risks being managed across the Programme, of which 1 is currently classified as red:

Title	Risk description	Control actions
SRN Private Sector Investment	IF the SRN programme fails to meet its June 2024 deadline for partial not spot sites, THEN there is a risk that the investment and coverage improvements are lost.	Share list of regional partial not spot sites with LPA’s. Engage with LPA’s senior leaders, management teams and officers to outline the SRN programme

		<p>its strategic significance and benefits.</p> <p>Early engagement with members and communities affected by partial not spot sites to outline the SRN programme and its benefits.</p> <p>Lobby UKG and Ofcom to extend deadline if loss of investment and subsequent coverage improvement is extremely likely and/or imminent.</p>

As with risks, the Digital Infrastructure Programme has a comprehensive issue log to monitor and mitigate against all Programme and individual Project issues. There are currently 4 live issues being managed across the programme, of which the following 2 issues are classified red:

Title	Issue description	Control actions
Delivery	Engagement and communication need to be integrated into every aspect of the programme to maximise benefits and opportunities, attract additional investment, raise the programme's profile and credibility, and communicate this to a wide and varied audience. To achieve these objectives, we need a Business Engagement & Communications officer responsible for managing these activities.	Recruitment of central business engagement and communication officer to the core digital infrastructure team
Financial	Regional collaboration agreements between the four local authorities need to be in place before revenue funding for the two local resources per authority can be released. All posts are now in place and authorities are funding upfront at risk and unable to reclaim costs.	<p>1. Engage with Regional finance and legal leads to ensure timely production of and amendments to funding and collaboration agreement templates.</p> <p>2. Escalate the risk to Portfolio level for relevant action and control.</p>

OFFICER CONTACT

Name:
Dija Oliver

Email:
DOliver@carmarthenshire.gov.uk

SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE

DATE 24th October 2023

Q4 2022/23 Financial Monitoring Report - Final Outturn position

RECOMMENDATIONS/KEY DECISIONS

To inform Joint Scrutiny Committee of the final outturn position for Q4 2022/23 for the Swansea Bay City Region.

REASONS

Introduction

This report details the final outturn position of the Joint Committee and the Portfolio Investment Fund. The Financial Monitoring Report presents the City Deal Accounts in a detailed format, in line with Carmarthenshire County Council's financial management system.

2. JOINT COMMITTEE – Final Outturn Position 2022/23

2.1. Supplementary Information

The outturn position includes 'Top Slice' of Government Grants in terms of income. On drawdown of government grants, 1.5% of this will be utilised to support the PoMO and the direct administration functions of the Portfolio. Any contribution from Government grants not utilised within the financial year will be transferred to a ring-fenced reserve at year end, for utilisation in future years.

A detailed breakdown of the Joint Committee final outturn position is included in Appendix A.

2.2. Joint Committee and Accountable Body

The Joint Committee and Accountable Body expenditure is £1,044k. This is in respect of democratic support, support of the portfolio monitoring officer, audit fees and legal fees in respect of the funding agreements. The Accountable Body expenditure is attributable to service provision by the Portfolio Section 151 Officer to the Swansea Bay City Deal and the annual external audit review by Audit Wales.

The accrued interest in residual cash balances is invested in line with Carmarthenshire County Council's approved Treasury Management Strategy. Any interest accrued on such cash balances is dispersed back to projects on an appropriate apportionment methodology (JC – 11 June 2020). The accounting management of this has been amended to clearly demonstrate the interest accrued and paid out. The accrued interest for 2022-23 was £871k.

2.3. Joint Scrutiny Committee

The Joint Scrutiny Committee expenditure consisting of democratic services and related costs, provided by Neath Port Talbot County Borough Council was £21k.

2.4. Portfolio Management Office (PoMO)

For the period ended 31st March 2023 the expenditure was £547k. The PoMO staffing cost £486k which includes the 2022-23 pay adjustment. There is an underspend of £66k against the revised budget, this is due to all posts being budgeted at the top of grade, savings due to in year temporary staffing vacancies and a small recharge in respect of the Finance Manager for work outside the SBCD.

Rents and service charges in respect of office space total £22k, fees including consultancy and gateway reviews underspent by £18k and conferences, marketing and advertising underspent by £27k including the annual event. ICT costs were on budget at £11k which includes project management software purchased and associated training.

2.5. Projects/PoMO Unwinding

It is intended that the PMO fund surplus at the end of the project will be used towards the unwinding of the Projects/PoMO at the end of its five-year operational requirement.

2.6. Income

Total income for the year demonstrates £1,524k. This consists of partner contributions (£50k per partner) £400k, drawdown of 'Top Slice' of £253k from the dispersed grant awards and interest derived from cash balances of £871k.

2.7. Financial Monitoring - Statement of Balances

The prior year (2021/2) balance carried forward in reserve demonstrates £220k. The net cost of the City Deal accounts demonstrates a deficit of £67k, this is due to a timing effect attached to the grant dispersed to projects/programmes within the year. This has resulted in a reserve of £158k being carried forward at the end.

3. PORTFOLIO INVESTMENT FUND – Final Outturn Position

Portfolio Investment Final Outturn Position

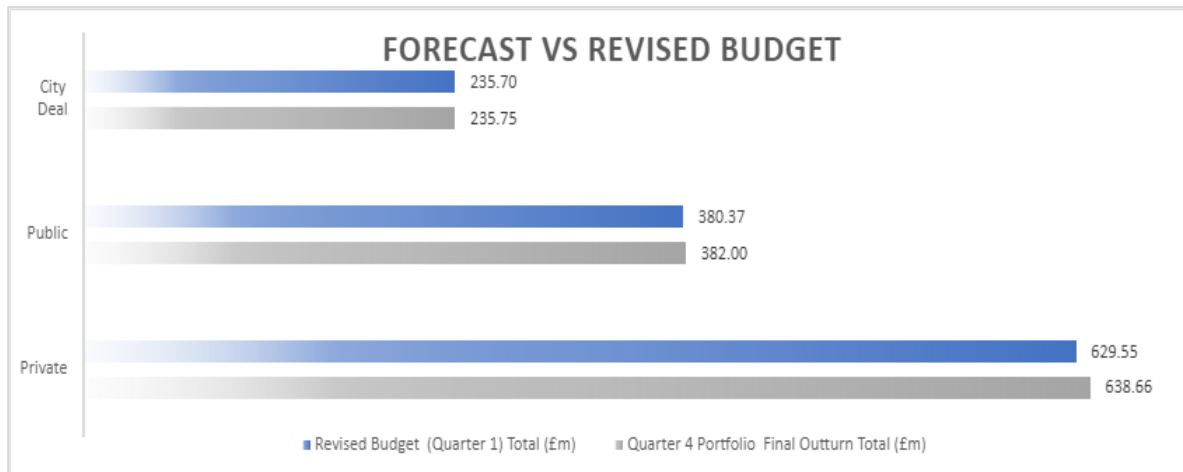
The overall investment position is demonstrated at £1.256bn (Quarter 2 2022/23 - £1.248bn) over the fifteen-year life of the portfolio. The revised budget (Quarter 1 2022/23) comprised of a total investment of £1.245bn, currently the City Deal is presenting a small over investment against the revised budget of £11m.

A summary of the projects is outlined below:

- 1) While the Swansea Arena is complete and operational, the Kingsway Project is on site, the Innovation Matrix project has commenced on site and the Innovation Precinct is at design development stage.
- 2) Pentre Awel has commenced construction and is estimated to be completed during Autumn 2024.
- 3) Digital Infrastructure has completed its pause and review of connected places workstream and identified the most appropriate delivery routes for moving forward with capital spend.
- 4) The Supporting Innovation & low Carbon Growth project has now agreed a way forward with partners so that procurement can begin, with the closing of stage one PDF applications, and the HSP electrolyser equipment can commence.
- 5) The Skills and Talent project has appointed a new project officer, along with the completion of the assurance gateway review, which has resulted in three more pilot projects getting RSLP board approval.
- 6) The Swansea Campuses project is nearing sign off agreement between the City Council and the University, with a full design team in place for the Singleton site and ecology survey work progressing on the Morrision site.
- 7) Pembroke Dock Marine continues on site largely as planned with the additional impetus of now having secured Celtic Free Port status for the port of Milford Haven and Associated British Port in Port Talbot.
- 8) The Homes as Power Stations was the one project to over achieve on its estimate with a substantial (£41m) regional Authorities public and £1.4m private investment with the building of 187 new homes and 6 retrofit houses.
- 9) There was no planned expenditure for Yr Egin in 2022/23, as phase 1 is complete and the University having completed a creative sector demand study has resulted in the University engaging with consultants to develop a Digital production facility for phase 2.

Prior Quarter Portfolio Forecasted Total (£m)	Investment Component	Revised Budget (Quarter 1) Total (£m)	Quarter 4 Portfolio Final Outturn Total (£m)	Variance (£m)	Variance
235.70	City Deal	235.70	235.75	0.05	0.02%
382.83	Public	380.37	382.00	1.63	0.43%
629.16	Private	629.55	638.66	9.11	1.45%
1,247.69	Grand Total	1,245.61	1,256.41	10.80	0.87%

Prior Quarter Programme/Project Forecast Total (£m)	Programme/Projects	Q4 Final Outturn position				Revised Budget (Quarter 1) Total (£m)	Variance (£m)	Variance (%)
		City Deal Investment (£m)	Public Sector Investment (£m)	Private Sector Investment (£m)	Programme/Project Total (£m)			
55.00	Digital Infrastructure	24.48	13.50	31.10	69.08	55.00	14.08	25.60%
505.50	Homes as Power Stations	15.00	114.60	375.90	505.50	505.50	-	0.00%
135.59	LS&WB Campuses	15.00	58.52	57.43	130.95	134.95	4.00	-2.96%
60.47	Pembroke Dock Marine	28.00	18.38	17.48	63.86	60.53	3.33	5.50%
206.18	Pentre Awel	40.00	52.23	108.23	200.46	200.48	-	-0.01%
29.55	Skills & Talent	10.00	16.00	4.46	30.46	30.00	0.46	1.53%
59.08	Supporting Innovation and Low Carbon Growth	48.27	5.82	5.50	59.59	58.70	0.89	1.52%
171.15	Swansea Waterfront	50.00	84.47	36.88	171.35	175.28	3.93	-2.24%
25.17	Yr Eglw	5.00	18.48	1.68	25.16	25.17	-	-0.04%
1,247.69	Grand Total	235.75	382.00	638.66	1,256.41	1,245.61	10.80	0.87%



Annual Investment 2022/23

The investment for the financial year ended 31st March 2023 is demonstrated at £82.98m. The annual investment is currently demonstrating an annual under-investment of £79.8m.

The economic climate in which the projects operate continues to present delivery challenges. Several macro-economic factors, including the availability of resources and recruitment, energy and construction cost pressures as well as COVID pandemic have resulted in delivery slippage over the last three years.

However, all projects and programmes are progressing through delivery and all partners are fully committed to delivery of their SBCD initiatives.

It is anticipated that as all of the projects that have demonstrated slippage in 2022/23 are now on site with ongoing construction, significant project financial and operational catch up will be delivered in 2023/24.

Portfolio Summary							
Prior Quarter Forecast Total (£)	Description	Revised Budget (£)	Quarter 4 Final Outturn Position			Total Annual Forecast (£)	Variance (£)
			Actuals (to Date) (£)	Commitments (£)	Forecast Commitments (£)		
	City Deal Investment						
36,577,394	Capital	73,530,516	22,348,971	-	0	22,348,971	- 51,181,545
1,949,396	Revenue Expenditure (where capital receipts directive applied)	2,839,896	1,180,726	-	-	1,180,726	- 1,659,169
38,526,789	City Deal Total	76,370,412	23,529,697	-	0	23,529,698	- 52,840,714
	Public Sector Investment						
24,495,328	Capital	32,206,441	50,528,649	-	-	50,528,649	18,322,208
2,751,798	Revenue	5,701,315	1,542,079	-	-	1,542,079	- 4,159,235
27,247,126	Public Sector Total	37,907,755	52,070,728	-	-	52,070,728	14,162,973
	Private Sector Investment						
12,660,110	Capital	47,198,157	6,920,605	-	-	6,920,605	- 40,277,552
856,650	Revenue	1,295,727	457,575	-	-	457,575	- 838,152
13,516,760	Private Sector Total	48,493,884	7,378,180	-	-	7,378,180	- 41,115,705
	Project Total						
73,732,832	Capital	152,935,114	79,798,225	-	0	79,798,225	- 73,136,889
5,557,844	Revenue	9,836,937	3,180,380	-	-	3,180,380	- 6,656,557
79,290,676	Project Total	162,772,051	82,978,605	-	0	82,978,606	- 79,793,445

Annual Programme Investment Breakdown 2022/23 (Estimated)							
Prior Quarter Forecast Total (£)	Description	Revised Budget (£)	Quarter 4 Final Outturn Position			Total Annual Forecast (£)	Variance (£)
			Actuals (to Date) (£)	Commitments (£)	Forecast Commitments (£)		
9,666,984	Digital Infrastructure	17,602,392	387,554	-	-	387,554	- 17,214,838
162,000	Homes as Power Stations	5,167,800	43,468,843	-	-	43,468,843	38,301,043
7,451,536	LS&WB Campuses	5,577,312	232,606	-	-	232,606	- 5,344,706
30,659,565	Pembroke Dock Marine	29,892,839	22,969,512	-	-	22,969,512	- 6,923,327
10,520,107	Pentre Awel	58,067,866	5,325,550	-	-	5,325,550	- 52,742,316
375,645	Skills & Talent	5,366,667	232,813	-	-	232,813	- 5,133,854
4,545,702	Supporting Innovation and Low Carbon Growth	8,051,343	460,955	-	-	460,955	- 7,590,388
15,909,137	Swansea Waterfront*	33,045,833	9,900,772	-	0	9,900,772	- 23,145,061
-	Yr Egin	-	-	-	-	-	-
79,290,676	Total	162,772,051	82,978,605	-	0	82,978,606	- 79,793,445

Capital and Revenue Apportionment

There is currently an estimated revenue requirement of £61.4m (5%) to deliver the city deal projects. This will be supported through the use of the Local Authorities flexible capital receipts directive, and alternative public and private sector commitment. The revenue requirement demonstrates a small change compared with the prior period (Quarter 3 2022/23 - £62m), this is as a result of some small fluctuation across several projects.

Capital/Revenue Summary (Estimated)

Investment Component	Capital Forecast (£m)	Revenue Forecast (£m)	Total Forecast (£m)	Revenue Proportion
City Deal	216.96	18.79	235.75	7.97%
Public	353.27	28.73	382.00	7.52%
Private	624.80	13.86	638.66	2.17%
Grand Total	1,195.03	61.38	1,256.41	4.89%

Appendix A

Bargen Ddinesig BAE ABERTAWE SWANSEA BAY City Deal		Joint Committee - Final Outturn Position Financial Year 2022/23 as at June 2023		
Description	Actuals 2021/22 (£)	Agreed Budget 2022/23 (£)	Actuals 2022/23 (£)	Variance (£)
Joint Committee and Accountable Body				
Room Hire	-	1,910	-	1,910
Subsistence & Meeting Expenses	-	3,496	-	3,496
Travel	-	-	-	-
Democratic Services - CCS	27,483	26,605	26,605	-
Monitoring Officer & Legal Services	35,659	36,640	36,640	-
External Legal Advisory Fees	-	25,000	-	25,000
Internal Audit Support	18,924	21,115	21,115	-
Staff Recruitment Expenses	-	-	-	-
External Audit Fees	14,971	25,000	11,330	13,670
Section 151 Officer	55,329	56,435	56,436	-1,106
Interest paid out to projects	39,575	-	870,633	(870,633)
Joint Committee and Accountable Body Total	191,942	196,201	1,022,759	(826,558)
Joint Scrutiny Committee				
Subsistence & Meeting Expenses	-	7,012	-	7,012
Travel	-	1,248	-	1,248
Democratic Services - NPT	21,332	21,226	21,115	1,217
Joint Scrutiny Committee Total	21,332	29,487	21,115	8,372
Portfolio Management Office				
Recharges - Employee Costs (direct)	461,842	552,056	486,398	65,658
Staff Recruitment Expenses	-	-	-	-
Training of Staff	1,220	26,530	-	26,530
Response Maintenance	-	-	-	-
Rents (The Beacon)	14,889	16,270	14,889	1,381
Rates (The Beacon)	6,688	7,184	6,688	496
Public Transport - Staff	-	2,081	-	2,081
Staff Travelling Expenses	76	16,646	769	15,870
Admin, Office & Operational Consumables	-	2,601	-	2,601
Furniture	-	1,000	-	1,000
Fees (including Gateway Reviews)	29,557	26,010	7,947	18,060
ICT Computer Hardware & Software	43	2,500	10,927	(8,424)
Subsistence & Meetings Expenses	10	8,323	68	8,253
Conferences, Marketing & Advertising	17,151	78,030	11,712	66,318
Projects & Activities Expenditure	-	14,566	-	14,566
Translation/Interpret Services	3,317	10,404	7,048	3,356
Printing & Copying	84	4,682	105	4,598
Photocopying Recharge	-	-	-	-
Central Recharge	-	-	-	-
Portfolio Management Office Total	534,876	768,883	546,550	222,333
Provision for Unwinding of PMO				
Redundancies	-	37,674	-	37,674
Provision for Unwinding Total	-	37,674	-	37,674
Total Expenditure	748,149	1,032,245	1,590,424	(558,179)
Funding Contributions				
Welsh Government - Revenue Grant	-	-	-	-
SBBCD Grant Revenue Contribution	(314,119)	(723,000)	(252,978)	(470,022)
Partner Contributions	(400,000)	(400,000)	(400,000)	-
Interest Income	(39,575)	-	(870,633)	870,633
Total Income	(753,694)	(1,123,000)	(1,523,611)	400,611
Provision of Service - (Surplus) / Deficit	(5,545)	(90,755)	66,813	(157,568)
Movement to Reserves				
Description		2021/22 (£)	2022/23 (£)	
Balance Brought Forward from previous year - (Surplus) / Deficit		(214,816)	(220,361)	
Net Provision of Service - (Surplus) / Deficit		(5,545)	66,813	
Balance Carry Forward - (Surplus) / Deficit		(220,361)	(153,548)	

OFFICER CONTACT	
Name: Chris Moore	Email: CMoore@carmarthenshire.gov.uk

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SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE

DATE 24th October 2023

Q1 2023/24 Financial Monitoring Report - Provisional Outturn Position

RECOMMENDATIONS/KEY DECISIONS

To provide Joint Scrutiny Committee with an update on the latest financial position of the Swansea Bay City Region.

Introduction

This report details the forecasted year end outturn position of the Joint Committee and the Portfolio Investment Fund. The Financial Monitoring Report presents the City Deal Accounts in a detailed format, in line with Carmarthenshire County Council's financial management system.

2. JOINT COMMITTEE - Estimated Forecast Outturn Position

2.1. Supplementary Information

The outturn position includes 'Top Slice' of Government Grants in terms of income. On drawdown of government grants, 1.5% of this will be utilised to support the PoMO and the direct administration functions of the Portfolio. Any contribution from Government grants utilised within the financial year will be transferred to a ring-fenced reserve at year end, for utilisation in future years.

In June 2022 Joint Committee has previously agreed and set a five-year operational budget which has been revised on a continual basis. Since this period the operational budget has been reviewed and a detailed breakdown of the Joint Committee - Provisional Quarter 1 Outturn Position Financial Year 2023/24 is included in Appendix A.

2.2. Joint Committee and Accountable Body

The Joint Committee and Accountable Body expenditure forecast is estimated at £2,275k. This is in respect of democratic support, support of the portfolio monitoring officer and legal fees in respect of the funding agreements. Internal audit has been forecasted. The Accountable Body expenditure is attributable to service provision by the Portfolio Section 151 Officer to the Swansea Bay City Deal and the annual external audit review by Audit Wales.

The accrued interest in residual cash balances is invested in line with Carmarthenshire County Council's approved Treasury Management Strategy. Any interest accrued on such cash balances is dispersed back to projects on an appropriate apportionment methodology (JC – 11 June 2020). The accounting management of this has been amended to clearly demonstrate the interest accrued and paid out. The accrued interest for 2023-24 is estimated at £1,535k.

2.3. Joint Scrutiny Committee

The Joint Scrutiny Committee expenditure consists of democratic services and related costs, provided by Neath Port Talbot County Borough Council. This has been forecasted at £22k.

2.4. Portfolio Management Office (PoMO)

For the period ending 31st March 2024 the expenditure is estimated at £668k. The PoMO staffing cost is estimated at £535k which includes the expected 2023-24 pay adjustment of 5%. There is an underspend of £46k against budget, this is due to all posts being budgeted at the top of grade and savings due to in year temporary staffing vacancies.

Rents and service charges in respect of office space total £23k, fees including consultancy and gateway reviews have been forecast at £27k which includes project management software purchased, and conferences, marketing and advertising estimated at £54k including the annual event. Central Recharges of £28k has been included being the contribution to Carmarthenshire County Council as the host Authority's costs for supporting the PoMO. These include payroll, Pensions, Creditors, Debtors, Human Resources support, Information Technology Support, financial systems support, Chief executive administration support, employee support and all necessary insurances.

2.5. Income

Total income for the year demonstrates £2,295k. This consists of anticipated drawdown of 'Top Slice' of £761k from the dispersed grant awards and estimated interest derived from cash balances £1,535k.

2.6. Financial Monitoring - Statement of Balances

The prior year (2022/23) balance carried forward in reserve demonstrates £153.5k. Currently the estimated year end position of the City Deal accounts demonstrates a deficit of £100.2k, this is due to a timing effect attached to the grant dispersed to projects/programmes within the year. This results in an anticipated reserve of £53.3k at year end.

3. PORTFOLIO INVESTMENT FUND – Forecast Outturn Position

3.1. Provisional Portfolio Investment Outturn Position

The overall estimated investment position is demonstrated at £1.255bn (Quarter 4 2022/23 - £1.256bn) over the fifteen-year life of the portfolio. The revised budget (Quarter 1 2022/23) comprised of a total investment of £1.246bn, currently the City Deal is presenting a small over investment against the revised budget of £9m. At the time of reporting, up to date figures for future years were not available for the Yr Egin and the Innovation Precinct.

Details of significant variances are outlined below:

Digital Infrastructure is demonstrating £15.8m over investment against budget mainly due to additional private sector funding.

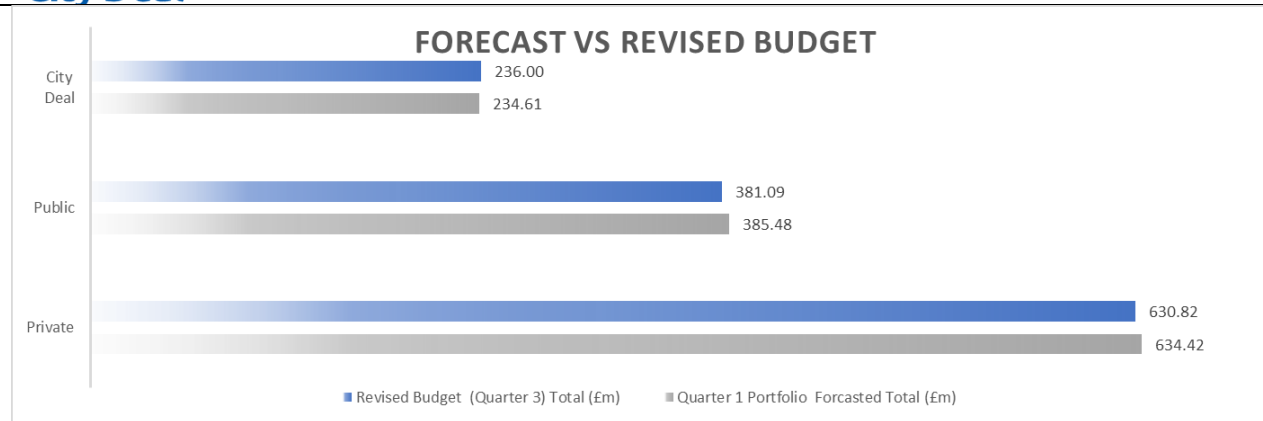
Swansea Arena is currently demonstrating an underinvestment of £6m against budget due to the reappropriation of costs across the whole Copr Bay site. Work on final costs is still being undertaken and will be reported on in Quarter 2 in line with the amended programme being agreed with the contractor. The Innovation Matrix is currently demonstrating an over investment of £2m, which is being reviewed during quarter 3. A business case revision is currently being undertaken with a review of financials included.

Pentre Awel has commenced construction and is demonstrating £6m over investment against budget. Work is estimated to be completed during Autumn 2024.

The PDI element of the PDM project is now demonstrating a total investment of £48m project (increased from £41.5m at Approval), the majority of which has come from WEFO (increase from circa £7m to £12m) and the balance from private (port) sources.

Prior Quarter Portfolio Forecasted Total (£m)	Investment Component	Revised Budget (Quarter 3) Total (£m)	Quarter 1 Portfolio Forecasted Total (£m)	Variance (£m)	Variance
235.70	City Deal	236.00	234.61	1.39	-0.59%
382.00	Public	381.09	385.48	4.39	1.15%
638.66	Private	630.82	634.42	3.61	0.57%
1,256.36	Grand Total	1,247.91	1,254.52	6.61	0.53%

Prior Quarter Programme/Project Forecast Total (£m)	Programme/Projects	Quarter 1 Forecast				Revised Budget (Quarter 1) Total (£m)	Variance (£m)	Variance (%)
		City Deal Investment (£m)	Public Sector Investment (£m)	Private Sector Investment (£m)	Programme/Project Total (£m)			
69	Digital Infrastructure	25	18	28	71	55	16	29%
506	Homes as Power Stations	15	115	376	506	506	-	0%
131	LS&WB Campuses	15	59	62	136	135	1	1%
64	Pembroke Dock Marine	27	19	17	63	60	3	4%
200	Pentre Awel	40	58	108	206	200	6	3%
30	Skills & Talent	10	16	4	30	30	-	0%
60	Supporting Innovation and Low Carbon Growth	48	6	6	59	59	0	0%
171	Swansea Waterfront	50	77	33	159	178	-18	-10%
25	Yr Egin	5	19	2	25	25	0	0%
1,256	Grand Total	235	385	634	1,255	1,248	7	1%



3.2. Provisional Annual Investment Forecast 2023/24

The forecast estimated investment for the financial year ending 31st March 2024 is demonstrated at £133.1m. The annual investment forecast is currently demonstrating an annual under-investment of £54.2m, in respect of the following:

The PDI element of the PDM project is now demonstrating a total investment of £48m project (increased from £41.5m at Approval), the majority of which has come from WEFO (increase from circa £7m to £12m) and the balance from private (port) sources.

Digital Infrastructure’s public and private sector spends are behind profile due to funding agreements not yet being signed. Accurate public and private sector investment figures have been established for 2021/22 which have now been included following completion of an externally commissioned benefits realisation exercise which was conducted by Farrpoint and completed in January 2022. This exercise will be undertaken on an annual basis to accurately determine levels of public and private inward investment however, this assessment requires information and data that is not released until the Autumn of the year following which it is reported. This will therefore continue to require retrospective updated investment reporting to reflect the actual and accurate public and private investment.

Yr Egin Phase 2 (the active component of the wider Egin project) is currently going through a change notification process to significantly change the delivery methodology. This will have a significant impact on the project investment once more up to date costings are identified via expert consultants. This should be in place by September 2023.

The HAPS project will soon launch the Financial Incentives Fund (FIF) with payment to successful schemes being made following installation of the HAPS technologies. In some cases, monitoring will take place for up to 12 months prior to technology being installed. This has resulted in moving the profile of defrayed spend for the £5.75m FIF into latter years than originally profiled.

The HAPS project has now recruited and successfully filled the post of HAPS Supply Chain Lead and will be launching the Supply Chain Fund this year, however it is unlikely there will be spend of over £500k during 2023/24 and therefore the majority of the spend has been reprofiled into next year.

Swansea Arena is currently demonstrating an underinvestment of £6m against budget due to the reappropriation of costs across the whole Copr Bay site. Work on final costs is still being undertaken and will be reported on in Quarter 2 in line with the amended programme being agreed with the contractor. The Innovation Matrix is currently demonstrating an over investment of £2m, which will be being reviewed during quarter 3. A business case revision is currently being undertaken with a review of financials included.

The Skills and Talent project is demonstrating slippage in delivery within the year. The project has currently awarded funding to six successful school, further and higher education pilot projects and will review the funding mechanism in the new year. This this is not expected to have an impact on the total investment for the project.

Pentre Awel's annual investment profile was estimated as at quarter 3, currently construction enabling works have commenced and will be completed as at Autumn 2024. Whilst slippage has occurred this financial year due to small spend in the preliminary stages, this will accelerate over the remaining 17-month period of construction. This is not expected to have an impact on the total investment for the project.

The SWITCH project has announced Morgan Sindall as the successful contractor on the 2nd May with a kick off meeting held mid-May with all parties involved. The first design meeting took place on 8th June with subsequent monthly meetings scheduled. The project also met with Swansea University to progress Heads of Terms document.

Portfolio Summary 2023/24

Description	Revised Budget	Quarter 1 Provisional Outturn Position				Variance
		Actuals (to Date)	Commitments	Forecast Commitments	Total Annual Forecast	
		(£)	(£)	(£)	(£)	
City Deal Investment						
Capital	76,959,257	11,877,797	4,692,170	40,932,578	57,502,546	- 19,456,711
Revenue Expenditure (where capital receipts directive applied)	5,037,776	-	-	2,575,935	2,575,935	- 2,461,841
City Deal Total	81,997,033	11,877,797	4,692,170	43,508,513	60,078,480	- 21,918,552
Public Sector Investment						
Capital	49,736,343	3,550,143	5,005,129	40,333,361	48,888,632	- 847,711
Revenue	6,845,658	2,402,465	546,425	1,522,414	4,471,304	- 2,374,354
Public Sector Total	56,582,001	5,952,607	5,551,554	41,855,775	53,359,936	- 3,222,065
Private Sector Investment						
Capital	47,007,411	1,596,000	-	16,734,117	18,330,117	- 28,677,294
Revenue	1,721,273	163,313	1,016	1,142,348	1,306,677	- 414,596
Private Sector Total	48,728,684	1,759,313	1,016	17,876,465	19,636,794	- 29,091,890
Project Total						
Capital	173,703,011	17,023,940	9,697,299	98,000,056	124,721,295	- 48,981,716
Revenue	13,604,707	2,565,778	547,441	5,240,697	8,353,916	- 5,250,791
Project Total	187,307,718	19,589,718	10,244,740	103,240,752	133,075,211	- 54,232,507

Annual Programme Investment Breakdown 2023/24 (Estimated)

Description	Revised Budget	Quarter 1 Provisional Outturn Position				Variance
		Actuals (to Date)	Commitments	Forecast Commitments	Total Annual Forecast	
		(£)	(£)	(£)	(£)	
Digital Infrastructure	15,602,392	-	-	10,102,392	10,102,392	- 5,500,000
Homes as Power Stations	17,466,503	-	-	5,705,503	5,705,503	- 11,761,000
LS&WB Campuses	8,866,505	196,510	709,310	7,960,685	8,866,505	- 0
Pembroke Dock Marine	8,120,992	10,181,591	650,487	10,079,503	20,911,581	12,790,589
Pentre Awel	59,122,658	3,808,913	-	43,308,087	47,117,000	- 12,005,658
Skills & Talent	6,700,000	-	-	2,762,550	2,762,550	- 3,937,450
Supporting Innovation and Low Carbon Growth	28,749,240	-	-	2,615,907	2,615,907	- 26,133,333
Swansea Waterfront*	36,959,428	5,402,705	8,884,943	20,706,125	34,993,773	- 1,965,656
Yr Egin	5,720,000	-	-	-	-	- 5,720,000
Total	187,307,718	19,589,718	10,244,740	103,240,752	133,075,211	- 54,232,507


3.3. Capital and Revenue Apportionment

There is currently an estimated revenue requirement of £56.42m (4.5%) to deliver the city deal projects. This will be supported through the use of the Local Authorities flexible capital receipts directive, and alternative public and private sector commitment. The revenue requirement demonstrates a small change compared with the prior period (Quarter 4 2022/23 - £61m), this is as a result of some small fluctuation across several projects.

Capital/Revenue Summary (Estimated)

Investment Component	Capital Forecast (£m)	Revenue Forecast (£m)	Total Forecast (£m)	Revenue Proportion
City Deal	217.18	17.43	234.61	7.43%
Public	357.27	28.03	385.30	7.27%
Private	623.46	10.96	634.42	1.73%
Grand Total	1,197.92	56.42	1,254.33	4.50%

Appendix A

 Joint Committee - Provisional Quarter 1 Outturn Position Financial Year 2023/24 <i>as at 30th June 2023</i>				
Description	Actuals 2022/23	Budget 2023/24	Forecast Outturn 2023/24	Variance
	£	£	£	£
Expenditure				
<u>Programme Management Office</u>				
Salary (Inc. On-costs)	486,398	580,576	534,994	- 45,582
Training of Staff	-	27,862	6,000	- 21,862
Rents (The Beacon)	14,889	16,921	15,633	- 1,288
Rates (The Beacon)	6,688	7,472	7,022	- 450
Public Transport - Staff	-	2,185	-	- 2,185
Staff Travelling Expenses	769	17,482	5,500	- 11,982
Admin, Office & Operational Consumables	-	2,732	1,500	- 1,232
Furniture	-	1,071	1,000	- 71
Fees	7,946	27,316	27,000	- 316
ICTs & Computer Hardware	10,927	2,678	-	- 2,678
Subsistence & Meetings Expenses	68	8,741	2,500	- 6,241
Conferences, Marketing & Advertising	11,713	81,947	54,170	- 27,777
Projects & Activities Expenditure	-	15,297	-	- 15,297
Translation/Interpret Services	7,048	10,296	10,700	404
Printing & Copying	105	4,917	2,000	- 2,917
Programme Management Office Total	546,551	807,493	668,019	- 139,474
<u>Accountable Body</u>				
Audit Wales- Financial Audit	11,330	26,780	13,030	- 13,751
Section 151 Officer	56,436	59,268	59,258	- 10
Interest paid Out to Projects	870,633	-	1,534,610	1,534,610
Accountable Body Total	938,399	86,048	1,606,897	1,520,849
<u>Legal and Governance</u>				
Monitoring Officer	36,640	38,198	38,472	274
Legal Advisory Fees	-	26,780	10,000	- 16,780
Legal and Governance Total	36,640	64,978	48,472	- 16,506
<u>Joint Committee</u>				
Room Hire	-	1,986	-	- 1,986
Subsistence & Meeting Expenses	-	3,671	-	- 3,671
Travel	-	-	-	-
Democratic, Scrutiny and Legal Support Costs	26,605	27,737	27,935	198
Joint Committee Total	26,605	33,394	27,935	- 5,459
<u>Joint Scrutiny Committee</u>				
Room Hire	-	-	-	-
Subsistence & Meeting Expenses	-	7,364	-	- 7,364
Travel	-	1,311	-	- 1,311
Democratic, Scrutiny and Legal Support Costs	21,115	22,129	22,171	42
Joint Scrutiny Committee Total	21,115	30,804	22,171	- 8,633
<u>Internal Audit</u>				
Audit Support	21,115	22,013	22,171	158
Internal Audit Total	21,115	22,013	22,171	158
<u>Provision for Unwinding of PoMO</u>				
Redundancies	-	37,674	-	- 37,674
Provision for Unwinding Total	-	37,674	-	37,674
Total Expenditure	1,590,425	1,082,404	2,395,665	1,313,261
<u>Funding Contributions</u>				
Balance C/F from previous year	-	-	-	-
SBCD Grant Revenue Contribution	252,978	723,000	760,858	37,858
Partner Contributions	400,000	-	-	-
Interest Income /- contribution from LA'S	870,633	-	1,534,610	1,534,610
Total Income	1,523,611	723,000	2,295,468	1,572,468
Provision of Service - Surplus / (Deficit)	(66,814)	(359,404)	(100,197)	259,207
Movement to Reserves				
Description			2022/23 £	2023/24 £
Balance Brought Forward from previous year			220,361	153,547
Net Provision of Service - Surplus / (Deficit)			(66,814)	(100,197)
Balance Carry Forward			153,547	53,350

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OFFICER CONTACT	
Name: Chris Moore	Email: CMoore@carmarthenshire.gov.uk

SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE

DATE 24th October 2023

SBCD Quarterly Reporting

RECOMMENDATIONS/KEY DECISIONS

To inform Joint Scrutiny Committee on the programmes / projects progress that form part of the Swansea Bay City Deal Portfolio as outlined in Annex A

REASONS

1. Introduction

SBCD Quarterly Monitoring Report for the SBCD Portfolio and its constituent projects provides the Programme (Portfolio) Board with a summary of key activity for the last 3 months and current quarter planned activity.

2. Background

2.1 Annex A: Dashboard Quarterly Monitoring

A summary of all the Quarterly Reporting documentation. It was agreed by Joint Committee that the following components would be included in the initial iteration in quarterly monitoring dashboards:

Item	Theme	Update	Annex
1.	Programme / Project RAG Status	Waterfront Finance has moved from Red to Amber. Campuses Delivery has moved from Amber to Red. Campuses Finance has moved from Amber to Red – Delays with Funding Agreement.	A / B
3.	Portfolio Risk Register (Red Risks)	8 Red Risks. New Risk added around delay in release of Government funding and around delay in decision for recruitment of PoMO Manager role.	A
4.	Issues Log (Red Issues)	1 Red Issue around approval of funding agreements. Reduction from last Quarter due to know having recruited Finance Manager to support SBCD	A
5.	Benefits Summary	No change to jobs from last Quarter	C

		Investment increased to £262.1m (as of Q4 2022/23).	
6.	Financial Management	Detailed information is in the Quarterly Financial Monitoring Report	-
8.	Assurance & Audit Reviews	Audit Action Plan will be included as part of the quarterly update	A
9.	Communications & Engagement & Business Engagement	Part of Quarterly Monitoring Report	B
10.	Procurement Pipeline	Minimal change. Main slippage is within Campuses Project. Updates shown in table 1 of cover report	E
11.	Change Management	Campuses change notification regarding increased costs for the Life Science, Well Being & Sports Facility OCE	B
12.	Construction Impact Assessment	There were no changes made to Risk Assessment since last reported apart from Pentre Awel closing a Risk around delays in obtaining Reserve Matters approval. Currently the portfolio is demonstrating a £36m increase in construction costs which has risen from £31m since last reported. Programmes / Projects that have increased are Campuses and PDM	D

2.2 Annex B: The SBCD Quarterly Monitoring Report is made up of 2 levels with several components

- Portfolio
 - Communications and Marketing
- Programmes / Project
 - Scorecard with status summary
 - Previous quarter achievements and current quarter planned activities
 - Outputs

2.3 Appendix C: Benefits Realisation

The SBCD Benefits Register captures the annualisation of Portfolio benefits for Investment, GVA and Jobs that will be delivered up to 2032/33

2.4 Appendix D: Construction Impact Assessment

The purpose of the combined risk/issues assessment and impact assessment is to highlight and quantify the specific risks/issues currently being experienced

throughout the construction industry. SBCD Programme Board and Joint Committee have requested that all programmes and projects assess their current status and ongoing monitoring with regards the potential impact these construction challenges will have on the successful delivery of the portfolio and the constituent programmes and projects. This will be presented in the form of a summary.

Table 1 shows a summary of risks identified in Programme / Project returns. No change since last reported apart from Pentre Awel closing a Risk around delays in obtaining Reserve Matters approval.

Table 1

Risks	Impact Field	Scope	Targets	Time	Reputation	Stakeholder/ Partnerships	Proj. Costs	Procurement	Resources
Red		1	0	7	0	0	4	0	0
Amber		11	20	19	20	12	23	18	5
Green		35	27	21	17	35	20	29	42

Annex E: Procurement Pipeline

The SBCD has an agreed set of procurement principles that outline the expected approach for its programmes and projects to follow. Achieving the maximum of community benefit and social value are primary considerations of these principles.

This procedure accepts that there is an obligation in the WPPS for the public sector to report community benefits annually for projects over £1m, utilising an acceptable method such as the WG community benefits toolkit. The SBCD procurement principles acknowledge this requirement.

The SBCD Procurement Pipeline details the route of procurement, start and completion date and contract value which covers the design and construction phase of the SBCD Programmes and Projects

The Portfolio in Q1 2023/24 is generally on track with minimal changes from Q4 2022/23. Campuses showing slight slippage in delivery. Changes reflect that the projects and programmes are in delivery and maturing their procurement plans with more accurate delivery target from contractors.

Project/programme procurement movement this quarter include:

Table 1

Waterfront - Innovation Matrix	71-72 Kingsway completion date moved from Q4 TO Q1 2024
Digital	Connected Places – On site date added – Q4 2023 Rural Connectivity - Design Date moved from Q1 to Q4 2023. Procurement date moved from Q3 2023 to Q1 2024.

	Next Gen procurement date moved from Q2 2023 to Q4 2023. Completion date added – Q4 2026.	
Pembroke Dock Marine		
<ul style="list-style-type: none"> • PDI - Land Remediation and laydown at south of site 	Completion date moved from Q4 2023 to Q1 2024.	
<ul style="list-style-type: none"> • MEECE - X Band Radar 	Complete	
<ul style="list-style-type: none"> • MEECE – Marine Buoys 	Complete	
<ul style="list-style-type: none"> • MEECE - Hydrophones 	Complete	
<ul style="list-style-type: none"> • MEECE - Acoustic Software 	Complete	
<ul style="list-style-type: none"> • META – Environmental Scoping 	Completion moved from Q3 2022 to Q2 2023	
<ul style="list-style-type: none"> • META – Technical Feasibility 	Completion moved from Q3 2022 to Q2 2023	
<ul style="list-style-type: none"> • PDZ – Animation 	Completion Date added – Q2 2023	
<ul style="list-style-type: none"> • PDZ - Research & Development 	Completion Date added – Q2 2023	
<ul style="list-style-type: none"> • PDZ - Offshore surveys 	Procurement Date added – Q1 2023	
Campuses		
Phase 1a Morriston refurbishment	Design date moved from Q4 2022 to Q3 2023. Procurement Date moved from Q2 2023 to Q1 2024 On Site Date moved from Q2 2024 to Q4 2024 Completion Date moved from Q3 2024 to Q4 2024	
Phase 1b Campuses Building	On Site Date moved from Q1 2024 to Q2 2024 Completion Date moved from Q4 2025 to Q1 2026	
OFFICER CONTACT		
Name: Jon Burnes	Email: jburnes@carmarthenshire.gov.uk	

SBCD Portfolio RAG Status

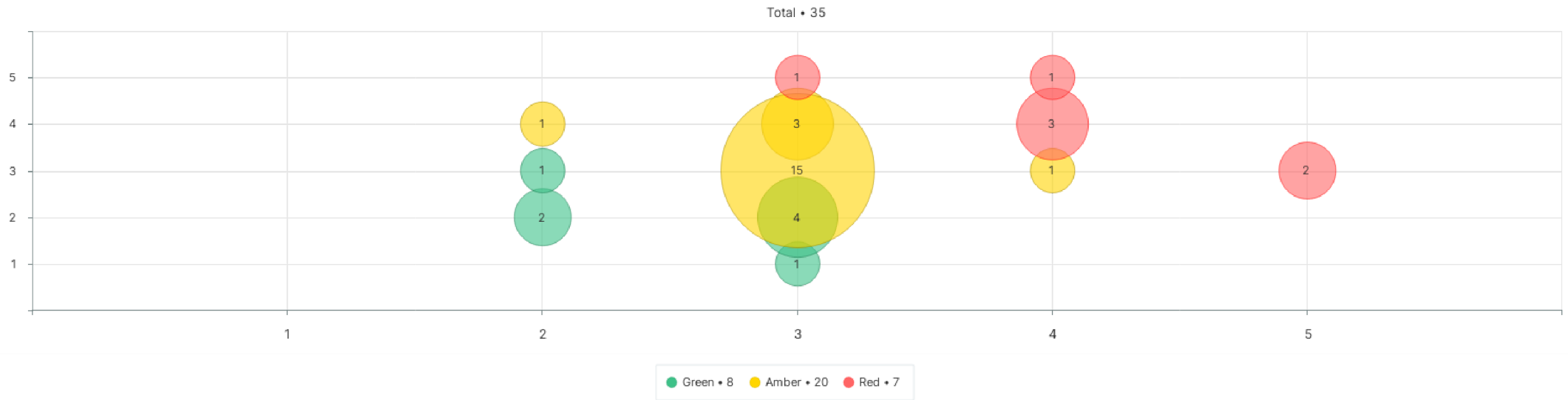
Name ↑	RAG Delivery	RAG Scope	RAG Staffing/resource	RAG Finance	RAG Stakeholder Engagement	RAG Overall Rating
Campuses	Red	Green	Red	Amber	Green	Red
Digital Infrastructure	Amber	Amber	Amber	Amber	Amber	Amber
HAPS	Amber	Green	Green	Amber	Amber	Amber
PDM	Amber	Amber	Amber	Amber	Amber	Amber
Pentre Awel	Green	Green	Green	Green	Green	Green
SILCG	Amber	Green	Green	Green	Green	Green
Skills & Talent	Green	Green	Green	Green	Green	Green
Swansea Waterfront	Amber	Green	Green	Amber	Green	Amber
Yr Egin	Green	Amber	Green	Amber	Green	Amber

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SBCD Red Issues

Issue ID	Issue Rating	Description	Follow on Actions
SBCD025	Red	Delay in funding agreements being approved	<p>.31/03/23 Campuses project continues to be delayed currently with the Lawyers in Swansea University and Swansea Council. Resolution in place and due to be completed imminently. PoMO to chase status of 3 Regional Programmes / Projects and their funding agreements.</p> <p>29/06/23 Campuses agreement still outstanding, currently looking at approx 18/24 months delay compared to timeline outlined in Business Case.</p>

Portfolio Risks



Red Risks

Name	Resid...	Description	Mitigation Plan
Private sector funding contribution/s not realised in line with business case projections	Red	Risk that private sector funding is not realised as per portfolio business case projections that will impact on the deliverability of outputs and outcomes with specific connection to jobs target of the SBCD	<p>03/04/23 Paper didn't go to January Programme Board. Vacant Finance Manager post deemed this was not a key priority that point in time. Deferred until April.</p> <p>15/06/23 Private Sector contribution report was submitted through Governance Boards in April / May 2023 and was well received. Private Sector contribution submissions now part of quarterly monitoring as of July 2023 (Q1 2023/24). PoMO will produce an annual Private Sector Investment Status Report using Q4 monitoring and submit through SBCD Governance Boards in June 2024</p>
Increase in cost of construction	Red	Risk that cost of construction may increase impacting on budgets set out in Programme / Project Businesses resulting in an overspend	<p>03/04/23 Continue utilising Construction Impact assessment highlighting the Portfolio funding gap which will be taken from the Construction Cost Assessment report. Continue to work with Programme and Projects on funding and build impacts linked to any value engineering activity undertaken in order to reduce increase cost pressures.</p> <p>15/06/23 Programmes / Projects have reported no change in forecast cost increases since Q3 2022/23. Future iterations of the Construction Impact Assessment will include a tab highlighting the previously forecasted funding gap allowing projects to update actual figures once procurement activity has been completed. Finance Manager to review potential inflation impacts of projects to be procured later than this financial year.</p>
Welsh Government 2021 update of TAN) 15 development risk of flooding, coastal erosion & associated flood planning maps.	Red	Proposed updates to the TAN and maps have recategorised the vulnerability of certain developments, increased the extent of the flood maps and the ability of land owners and local authorities to potentially achieve planning permission and ultimately develop land affected by the 2021 updates.	<p>03/04/23 NRW re-reviewing TAN 15 wording and flood maps in relation to feedback from Local Authorities and consultation undertaken post original release. Further details to follow.</p> <p>15/06/23 The focussed consultation on further changes to Technical Advice Note 15 (TAN 15) concluded on 17 April. Analysis of the consultation responses is now underway and there is a substantial amount of detailed work to be undertaken in analysing the responses. Given the size and complexity of the task in analysing the responses and making further changes to the TAN it is unlikely that the new version of the TAN will come into force before the end of this year</p>

In Year Underspend	Red	Having undertaken a reprofiling and baselining exercise across the Portfolio, there is a risk of an in year underspend of circa 10% of the portfolio value, however this has no effect on the overall investment of the Portfolio or the wider benefits and deliverables.	<p>03/04/23 CCC Finance to undertake re-profile of slippage from current year and future profiled investment in Q1 23/24</p> <p>15/06/23 Financial reprofile undertaken Q1 2023/24 and will be reported through SBCD Governance Boards.</p>
Slippage in delivery of programmes / projects against key milestones	Red	As all City Deal Business Cases have now been approved the risk that City Deal doesn't achieve the outcomes intended within the timescales agree due to slippage in delivery of programme against key milestones resulting in borrowing and recuperation not accurately reflecting spend. Has been re-assessed following the closing of Risk ID SBCD013.	<p>03/04/23 Through Celoxis and centralised Gantt charts we should be able to view the slippage. PoMO need to be persistent with the change management process</p> <p>28/06/23 The Portfolio has been tasked with reprofiling following in year slippage and determining accurate spend profiles which will provide more accurate delivery and completion milestones. (Linked to Financial Slippage Risk). PoMO have undertaken a refresher training session for change processes and PL's will need to complete all outstanding change notifications and requests to ensure accurate change to timelines has been recorded.</p>

Active Change Requests

ID	Name	Description	
001	Innovation Matrix Reprofile	Change Request Confirmation of Financial Reprofile Confirmation of revised Delivery Timeline	
002	Swansea Waterfront	Change Notification Update Completion Date Swansea Arena Update Planned Completion Date 71/72	
003	Digital Infrastructure Change Notification	Change Notification Confirmation of Business Case Updates	
004	PDM Confirmation of PDI Completion Date	Change Notification Confirmation of PDI Completion Date	
005	Campuses	Change Notification New estimate for sketty lane construction cost is £17.2 M as opposed previously forecast from the funding gap paper	

Portfolio Gateway Review Action Plan

Task	Date ↓	% Comp	Comments	
Recommendation 4 - Enhance the clarity of reports and communications through increased use of plain, clear language and executive summaries.	12 Jan 23	100%	<ol style="list-style-type: none"> 1. Review process initiated for SBCD governance groups. 2. October Programme Board instructed PoMO to review all reports and updates for accuracy, clarity and consistency. This was undertaken and individual meetings were set up with SROs throughout November. These meetings covered key areas and requirements for SBCD reports and a Summary Report has been prepared, highlighting key findings and is to be reported back to January 2023 Programme Board for information. 	
Recommendation 3 - Increase access to PoMO intelligence & data for individual Projects, to facilitate proactive analysis & options planning, tightening governance links	12 Jan 23	100%	<ol style="list-style-type: none"> 1. P3M software procurement complete. Initial development of baseline information and templates ongoing. PoMO completed Celoxis training in December 2022 and are currently populating quarterly reports for Q3 2022/23 on to the system. Once quarterly reports have been fully uploaded, baseline set up will be complete and will allow project / programme leads to report and record information through the system from the start of Q4 2022/23. 2. Following rollout of P3M software to the programmes / projects, information should be received by the portfolio office in almost real time, allowing for quicker intervention 3. PoMO has updated governance arrangement schedule to all stakeholders in August. JC forward work plan to be updated and reported in September 	
Recommendation 2 - Embed active monitoring of costs across the Portfolio and map against the benefits profiles, to inform any downstream prioritisation or re-phasing options.	12 Jan 23	100%	<ol style="list-style-type: none"> 1. Monitoring schedule for quarters 2,3 and 4 in place for 2022/23 2. PoMO actively engage with PMs and SROs on the change management process. Individual meetings held with all SROs to provide feedback on current reporting quality and provide suggestions for consistency 	
Recommendation 1 - Ensure that individual Business Cases are maintained as live governance tools to keep pace with changing dynamics of the operating environment.	12 Jan 23	100%	<ol style="list-style-type: none"> 1. Ongoing meetings between PoMO and programme / project leads re: development of business cases 2. Guidance on business case update process approved by Joint Committee on 10th November 3. Programme / project IAAPs being continually monitored and updated by PMs and reported quarterly to detail the business case updates schedule 	

Phase 4

Swansea Bay City Deal Portfolio

Quarterly Monitoring Report

(April - June 2023)

Programme / Project Scorecard							
Prog / Proj	Status Update	Delivery	Scope	Staffing Resource	Finance	Stakeholder Engagement	Overall (change)
Digital Infrastructure	Remains on target to deliver objectives, with PSBA FFIB order to be submitted by September 2023, and 5G investment fund for use cases and trials in final stages of approval. All local staff resources have now been recruited with on-going recruitment of a central Business Engagement & Communications Officer. Stakeholders in UK and Welsh Governments continue to be fully engaged, working closely with the Programme, ensuring alignment of national and regional connectivity projects, notably Project Gigabit. The Programme's new website has been launched as a central point of information for stakeholders, and continuous engagement with telecoms providers has shown active interest in the Programme's developments, remaining fully committed to engage. Resource capacity has increased due to recruitment of resources but continues to be some pressure to deliver at an organisational level, all of which is mitigated through risk management.						↔
Pembroke Dock Marine	Overall and Finance Reduced to Amber, Cost increase has been included in Program Board papers. MHPA have concluded discussions with WEFO and are further along contract process. Given the uncertainty, there is still potential for cost uncertainty to impact project / program deliverables but will be updated and managed through project / program governance.						↔
Pentre Awel	<u>Delivery</u> – Remains Green following the execution of the NEC3 Construction Contract, entered into by Carmarthenshire County Council and Bouygues UK. Formal works commenced on 6 th February 2023 with piling works currently ongoing and to schedule. <u>Finance</u> – risk reduced from amber to Green following agreement of contract sum with Bouygues UK for Zone and prior approval at Full Council. Subcontractor packages now to be procured by BYUK. Lease agreements with proposed tenants for Zone 1 are progressing. Risks relating to build costs, inflation and materials are being managed by Bouygues and Gleeds.				↓		↔
Yr Egin	Increasing economic uncertainty and Covid implications impacting on levels and nature of demand. Following Phase 1 Lessons Learned exercise, an updated Creative Sector demand analysis has identified a significant change in the type of target companies (by financial size) and nature of provision required (bespoke support services rather than leased floorspace). Internal team putting in place process to identify required revisions to meet industry requirements post-COVID. Project team moving forward with Change Notice for Egin Phase 2						↔
Campuses	Delays with the funding agreement have started to affect the timeline of the project. Upon signing of funding agreements a change notification will be submitted to reprofile timelines of outputs. Scope of the project remains unchanged as per the Business case however particular focus is on the affordability of the Phase 1 Singleton development and Morryston Management Centre. Mitigating actions formulated and pending project board approval. Delivery and finance red due to funding agreement not being signed. The principles of the primary funding agreement between Swansea Council and Swansea University have been agreed and an agreement has been issued for signature. The secondary funding agreement between Swansea University and SBUHB is being drafted.						↑
Homes As Power Stations	HAPS Financial Incentives Fund application ready for launch, subject to the Subsidy Control measures being in place. Supply Chain Lead role has been recruited and will progress the next steps from the mapping carried out by OPUS. Regional stakeholder engagement is progressing well and within Welsh Government departments, ensuring continuity and joined up discussions to benefit the project and region.			↓			↔
Supporting Innovation & Low Carbon Growth	Multiple projects in delivery namely SWITCH, AQMP, LEV, PDF, H2 stimulus project. The BTC was officially opened by Rt Hon David TC Davies on 22 nd June. There was good attendance, involving presentations and a tour to meet tenants. There are BTC 5 tenants with active pipeline of enquiries. Morgan Sindall appointed for the design and build of the SWITCH Harbourside facility with monthly design meetings starting in May 23. Enhanced AMPF project is going through an OBC process in consultation with stakeholders. SILCG Programme Board meets quarterly. Delivery Amber due to pandemic and knock on delays to some projects. Lessons learned from BTC construction is informing future projects such as SWITCH. PDF stage 2 process underway. LEV strategy under development. AQMP project recruiting new data analyst.						↔
Skills & Talent	Full project team recruited and in post. 12 Pilot projects already approved and moved/moving into delivery. A further 3 pilots to be considered by RLSP Board in coming weeks.				↓		↔
Swansea City & Waterfront Digital District	71-72 Kingsway construction continuing at pace. Innovation Matrix has begun onsite. Arena Hotel funding discussions progressing well. Discussions ongoing between Swansea Council & UWTSB about the delivery of the Innovation Precinct. Trinity projects - funding on amber				↓		↔

Title	Portfolio Management Office (Communications & Marketing)	Reporting Period	Q1 2023/24
Officer	Heidi Harries (SBCD Communications & Marketing Officer)		

Key achievements

- 53 positive mentions in local, regional, national and specialist media. Previous quarter was 61 therefore down by 8 mentions. This included coverage on Wales Online, Western Mail the South Wales Evening Post, Wales Business Insider, Business News Wales, Wales 247, Inside Media, and specialist publications. Topics covered include: 4thRegion Conference, Skills Pilot project: Destination Renewables, Footage inside the Kingsway, Swansea University New Zero Skills pilot, Work starts on Innovation Matrix, Bay Technology Centre opens.
- Twitter posts - From 1st April to 30th June 'reach' was 82,453 – this is the number of people that saw the posts, engaged, clicked on, re-tweeted, commented or liked. Number of followers is 1,571.
- Facebook posts - From 1st April to 30th June 'reach' was 6,017 – this is the number of people that saw the posts, engaged, clicked on, re-tweeted, commented or liked. Number of followers is 1014.
- Approval of the SBCD Annual Report 2022 -2023 by Programme Board
- Finalised plans for the Pembrokeshire Meet the City Deal event.
- Attended the Innovation Matrix Ground-breaking event and the opening of the Bay Technology Centre
- Represented the City Deal in the Welsh Business Show and RLSP Annual Event
- Case Studies/ Interviews with apprentices.
- Outline key milestones for each quarter for financial year 2023 – 2024.
- Social posts and web updates on HAPS Financial Incentives Fund, Recruitment, Hydrogen Gateway Expo, Kingsway video footage, Net zero Skills project, Bay Tech centre opening, Innovation Matrix.
- Attendance in ongoing Marketing and Communications subgroup meetings with the Pembroke Dock Marie project and Pentre Awel project.

Key Activities planned – October, November & December

- Publish the SBCD Annual Report 2022 -2023 following approval by Joint Committee.
- Complete the City Deal leaflet.
- Complete the new City Deal branding and a slogan.
- PR on Apprentices
- Coordinate and attend the Pembrokeshire Meet the City Deal event.
- Plan the Neath Port Talbot Meet the City Deal event.
- Attend a Marketing and Communications subgroup meeting for projects as possible.
- Prepare a UK Government and Welsh Government potential visit plan to include 71/72 Kingsway and Skills & Talent.
- Continued updates on the website and social media.
- Finalise the SBCD Newsletter

Title	Portfolio Management Office (Business Engagement)	Reporting Period	Q1 2023/24
Officer	Peter Austin (SBCD Business Engagement Manager)		

Key achievements over the last 3 months

- Support Programmes and Projects** - Ongoing business engagement support for programmes and projects this quarter includes:
- Supporting Pentre Awel at the community benefits event held at PyS with Bouygues and local schools
 - Supporting SILCG at the opening of the Bay Technology Centre
 - Supporting Skills and Talent Initiative at the RLSP Summer conference
 - Coordinated third PL's Construction Sub group meeting
- Events** - Events supported include:
- CWMPAS Business Changemakers event - Yr Egin

- UKREiiF in Leeds
- SMART FIS fund launch
- Hydrogen Gateway event – ICC Newport
- Ongoing work includes planning regional showcase events including finalising arrangements for the event in July with Pemb CC, Haven Enterprise Zone and PDM partners
- Initial discussions for a regional SBCD event in Neath Port Talbot
- Review of marketing material and promotional materials for younger audiences and public consumption

Business Engagement - Several meetings this quarter with businesses:

- Ongoing meetings with Waymaker / Pure Energy Wales Renewables Ltd. Private sector inward investment enquiry supporting Barry Hale CCC and WG.
- David Dimmock – SWALEC re opportunities through SBCD
- Mark Davies Introbiz re Expo in Swansea
- Andy McIntock - Allinea Corporate re potential inward investment opportunity – shared with regional leads
- Jonathan Calver - PWC re Energy Demand Consortium proposal, shared with regional leads and WGES

Support stakeholder groups

- Attendance at CEIC and Princes Trust Digital Skills Pathway steering group meetings
- Liaison with Business Wales, Antur Cymru and Cwmpas re supply chains and business opportunities
- Paul Relf – Swansea Council re SPF and other regional funding programmes
- Robert Mills – Respiratory Innovation Wales regarding presenting at future Construction sub group meeting
- Ian Mabbet - Swansea University re supporting University application for PBIAAs
- Simon Griffiths – OPUSBS re supply chains
- Rhian Mathias – Princes Trust re engagement with SBCD P&Ps
- David Madge & Sarah Evans – CWMPAS re inclusion of social enterprise in SBCD delivery
- Tom Taylor & Gareth John UKGov DBT – introductory meeting/UKREiiF
- Liz Turner - Head of Team UKGov DBT re investment portfolio
- Richard Shaddick - Investment Manager WG Investment team, re investment portfolio
- Colber Adamian - Thomas – Adamian Group re investment portfolio

Economic Strategy Board - This quarter focussed on:

- Attendance at UKREiiF with ESB Chair
- Liaising with CJC Manager to facilitate discussions on external advisers and role of ESB members to CJC
- Facilitating ESB meeting with Luke Millward the EARTH project Manager regional investment website development

Other Activity:

- Participated in a research interview with Sheffield Hallam University – re SME awareness of NCZ agenda
- Finalising arrangements with Western Gateway Partnership to attend UKREiiF
- Developing SBCD Newsletter with PoMO
- Ongoing development of SBCD website
- Coordinating guest speaker for next Construction sub-group meeting
- Business Engagement support for programmes and projects
- Planning further regional showcase events – with NPTBC in October and Carmarthenshire tbc
- Updating Portfolio events plan

Ongoing Activity

- Business Engagement activities
- Monitoring Portfolio procurement pipeline
- Updating the PoMO Events planner
- Responding to enquiries received via the City Deal email inbox and other avenues
- Managing SBCD LinkedIn account
- Support Comms & Marketing officer in promotion of SBCD

Key Activities planned – Oct, Nov, Dec

- Attendance at CEIC Summer conference 4th July and Welsh Business Show 5th July
- Meet the SBCD Pembrokeshire, 20th July BIC Pembroke Dock
- Continue to engage and support stakeholders, programmes and projects, businesses, and ESB Board
- Continue planning for regional showcase events
- Support Comms & Marketing officer in promotion of SBCD

- Begin planning event calendar for 2024

Project Title	Pembroke Dock Marine	Programme / Project Lead	Steve Edwards
Local Authority Lead	Pembrokeshire County Council		
Project Delivery Lead	Milford Haven Port Authority	Reporting Period	Q1 2023/24
SRO	Steven Jones		

Budget	
Total Budget	£60.47m
City Deal	£28m
Public	£16.35m
Private	£16.12m

Description

This programme will place Pembrokeshire at the heart of UK and global zero carbon, marine and offshore energy innovation, building on the expertise of a marine energy cluster in Pembroke Dock. Facilities will be provided for marine energy innovators to build, test and commercialise their technologies. Project features include:

- Pembroke Dock Infrastructure (PDI) improvements
- A Marine Energy Engineering Centre of Excellence (MEECE)
- Marine Energy Test Area (META) developments
- The Pembrokeshire Demonstration Zone (PDZ)

Key achievements (Overall Objective ID shown in brackets)

PDI update

Slipway/Workboat

- pontoons A&B are now berthed and in position at the new piles adjacent the Ferry berth dolphins. Pontoon C has been delivered to site and undergoing M&E fitout prior to launch.
- Installation of the new walkways and gangways are underway at the T Head.
- East side of the new slipway is ready for partial handover to operations planned for end of June.
- Commencement of the final demolition phase of the existing west side will start immediately following go live of east side.
- Slipway extension precast concrete planks 100% installed.
- All 26 metre lighting masts on the slipway flanks are installed along with ducts and cabling.
- Infilling of the timber pond is on target with crushing operations of the capping layer well underway.

Laydown space

- Levelling of site, service diversions, installation of new drainage and placing of hardcore are ongoing with approx. 75% of new concrete slabs poured to date.
- Bombora test tank has been decommissioned, dismantled and removed to storage in Gate 1.

PDZ update

- Technical Concept Study for a small Multi connection Substation supporting the Test and Demonstration FLOW projects and a 100MW project in the PDZ are showing a £90m consumer saving versus each project connecting independently.
- CSP have been engaging with key stakeholders of influence to ascertain appetite to support this with the key message being to help create an environment where this can be seriously considered.
- Full specification for on and offshore surveys have been delivered with P80 budget and Schedule.
- Heads of Terms, Option agreements and Book of Reference has been delivered for multiple cable routes leading to Pembroke.

- Technical Pre-feed for 2x 1GW Substations targeting support for commercial FLOW projects have been delivered.

META update

- Ongoing monitoring of Settlement lines trial, Dale Roads site.
- Installation and ongoing monitoring of low carbon concrete trial, Quayside 1 site. Installation of local weather station.
- Participation in trials of novel anchor design, Dale Roads site.
- C-ADCP deployments at Warrior Way.
- Meetings with potential users of META sites:
 - Tidal Tech - Tidal stream
 - Exocubes – Scour protection engineered to enhance biodiversity
 - Re. Possible sustainable Aquaculture developments.
- Community involvement with Renewable Energy (including Marine) event, Croesgoch.
- Completion of and reporting on seabed habitat survey, to enhance information available for potential users of META sites.
- Post-deployment seabed survey, Warrior Way.
- Discussions with NRW re. possible formats to review our Marine Licence.
- ROV training and familiarisation.
- Attendance at Ocean Business event.
- Sponsorship of PRIMaRE conference – attendance, presenting and panel membership.
- Development of MoUs / Joint Working Agreements:
 - Society of Underwater Technology
 - Morlais

MEECE update

- Delivered three workshops around Wales, on space-enabled opportunities in Offshore Wind
- Attended MEW Advisory Board meeting, and Working Group in Llandudno
- Wrote a letter of support for PoMH's FLOWMIS bid.
- Attended Senedd Cross Party Group on Renewable and Low Carbon Energy
- Met with Crown Estate to discuss funding opportunities from Offshore Wind Evidence and Change Programme (OWEC)
- Met with Swansea University & PCC to discuss Skills & Innovation as part of Celtic Freeport
- WEFO-funded part of MEECE finishes on June 30th, with final claim submission on July 21st
- Some WEFO targets achieved, most very close. Confident that the outputs will be acceptable to WEFO

Key Activities planned

PDI

Heritage mitigation works to existing Paddock walls will commence in July after agreement with the PCC Historic Conservation Officer and CADW.

PDZ

- Ongoing engagement with key stakeholders around T&D Co-ordination MOS
- Updating the SCBD and The Crown Estate Business Plan
- Preparation for Final ERDF Claim (due 21st July)
- Progressing development of collaborative bid with ERM Dolphyn to OFGEM's Strategic Innovation Fund for £500k funding to develop feasibility for a 100MW
- Floating Wind/Green Hydrogen project connecting into Hyline Cymru.

MEECE

- Now focusing on Legacy funding for activities, and how we can embed Innovation support into the Celtic Freeport business plan.

META

- International Waters workshop October 2023, Orkney. Planned META attendance.
- Deployment of scour protection engineered to enhance biodiversity, East Pickard Bay site.
- Deployment of barge mounted hydrogen production trial, Criterion Jetty.
- Experience use of ROV event with local schools

Project Title	SBCD Campuses Project	Programme / Project Lead	Clare Henson
Local Authority Lead	City and County of Swansea		
Project Delivery Lead	Swansea University	Reporting Period	Q1 2023/24
SRO	Keith Lloyd		

Budget	
Total Budget	£130.44m
City Deal	£15.00m
Public	£58.01m
Private	£57.43m
Description	
<p>The project harnesses unique capabilities and the thriving life science ecosystem in the Swansea Bay City Region to establish an international centre for innovation in life science, wellbeing and sport, supporting preventative interventions in healthcare and medicine and driving the growth of a globally significant Sports Tech industry. The project will deliver R&D, trials and testing facilities, enabling co-location of research and industry alongside clinical infrastructure and investment opportunities. An emphasis on digital and data-driven innovation at the intersection of life sciences, health, wellbeing and sport is a key differentiator for this project within the South Wales health and life sciences sector.</p>	

Key achievements
<ul style="list-style-type: none"> Continued workstream meetings held with WS1 Morriston Management Centre, WS2 Sketty Lane, WS3 Education, WS4 Enterprise and Innovation, WS7 Research, WS8 Health and well being WS9 Morrison Link Road, Singleton Phase 2 Sketty lane engaging with stakeholder groups Continued discussions held Primary Funding agreement. Secondary funding agreement being drafted Continued development of key business relationships and development of research and innovation collaborations Change notification to update WS2 Sketty lane construction costs submitted to SBCD on 27th June 2023 Attended Medi Wales conference 28th June 2023 and presented campuses project
Key Activities planned
<ul style="list-style-type: none"> Primary funding agreement signed Secondary funding agreement to be reviewed, approved and signed in parallel with primary agreement WS2 - Stakeholder option presentation; Progress with Stage 3 design, BREEAM review and definition meeting to take place
Change Notification
<ul style="list-style-type: none"> Campuses change notification regarding increased costs for the Life Science, Well Being & Sports Facility OCE <ol style="list-style-type: none"> Sketty Lane construction costs estimated to be £17.2m – risen from OBC of £12.79m. Project about to move into RIBA Stage 3 when costs will be firmed up with confirmation once the main contractor procurement process is completed. No impact on delivery of outputs, quality, benefits (Portfolio and project) Linked to Campuses risk 14 relating to rising construction costs. Mitigations: RIBA Stage 3, value engineering, internal awareness of rising costs at SU, capital plan to include the shortfall of £4.4m, options appraisal to reduce costs

Project Title	Homes as Power Stations (HAPS)	Programme / Project Lead	Oonagh Gavigan
Local Authority Lead	Neath Port Talbot County Borough Council		
Project Delivery Lead	Neath Port Talbot County Borough Council	Reporting Period	Q1 2023/24
SRO	Nicola Pearce		

Budget	
Total Budget	£505.5m
City Deal	£15m
Public	£114.6m
Private	£375.9m
Description	
<p>HAPS is a regional pioneering project to facilitate the adoption of houses with energy efficient design and renewable technologies in both new build and existing housing stock in the public, RSL and private sector across the City Region. The project will support the implementation of renewable technology by facilitating collaboration across the region and creating a platform to share lessons learned. The Technical Monitoring and Evaluating contract will provide data and the ability to realise many of the project benefits. HAPS will support a regional supply chain of proven technology to enable the wider benefits associated with the project.</p> <p>The project will:</p> <ul style="list-style-type: none"> Facilitate the take up of renewable technologies and energy efficient design in new build and existing housing stock Support a regional supply chain of proven technologies. Establish an open access knowledge sharing hub to share the project findings with all sectors across the region and wider Tackle fuel poverty Further decarbonise the regional economy Improve residents’ health and well-being 	

Key achievements
<p>Project Development</p> <ul style="list-style-type: none"> OPUS BS have completed the initial supply chain mapping exercise. Simon Griffiths from OPUS presented findings and recommendations to Project Board. Additional round of Supply Chain Lead interviews were held, successful post holder due to commence 17th July 2023. FIF application forms, guidance, and scoring criteria complete with stakeholder, WSOA and legal department input. Scoring panel/Technical Advisory Panel member list for the Financial Incentives Fund was approved by Project Board Comms and Marketing Plan commissioned and created by Urban Foundry which was presented to Project Board. Ongoing engagement with stakeholders to raise awareness of Financial Incentives Fund. FIF ‘landing page’ created on SBCD website to provide supplementary information for potential applicants. Technical Monitoring and Evaluation planning meetings held with Cardiff University Welsh School of Architecture to ensure collaboration with existing work and current opportunities.
Key Activities planned
<p>Project Development</p> <ul style="list-style-type: none"> Create a ‘Subsidy Scheme for the Financial Incentives Fund’ covering all principles associated, with support and advice from NPT Legal Team. Continue to work closely with UK & Welsh Government to ensure the Optimised Retrofit Programme and ECO 4 Flex opportunities are maximised alongside HAPS funding. Continue to gather information supporting Business Case Update – Economic Case

- Complete change notifications supporting financial and investment modifications.
- Plan event with SO Modular in Neath, highlighting Modern Methods of Construction, using Welsh Wood – a supply chain within the region.
- Continue to plan stakeholder engagement and communication to ensure best practice is shared.
- Continue liaison with Skills and Talent program to ensure opportunities to address skills shortages are addressed.
- Continue to seek further funding opportunities to support the HAPS Benefits.
- Continue attending relevant networking events to highlight HAPS and strengthen the information available.

	Supporting Innovation and Low Carbon Growth		
Local Authority Lead	Neath Port Talbot County Borough Council	Programme / Project Lead	Brett Suddell
Project Delivery Lead	Neath Port Talbot County Borough Council	Reporting Period	Q1 2023/24
SRO	Nicola Pearce		

Budget	
Total Budget	£58.7 m
City Deal	£47.7 m
Public	£5.5 m
Private	£5.5 m
Description	
<p>The Supporting Innovation and Low Carbon Growth (SILCG) programme has been developed to deliver sustainable growth and job creation in the Swansea Bay City Region, with a targeted focus on the Port Talbot Waterfront Enterprise Zone area. It aims to create the right environment for a decarbonised and innovative economy.</p> <p>The programme will support the green industrial revolution and will be delivered in partnership with industry, academia and government.</p> <p>The Programme of interlinked projects comprises:</p> <ul style="list-style-type: none"> • Bay Technology Centre • South Wales Industrial Transition from Carbon Hub (SWITCH) with Swansea University • Hydrogen Stimulus Project with University of South Wales • Air Quality Monitoring Project • Low Emission Vehicle Charging Infrastructure • Advanced Manufacturing Production Facility, including an enhancement to the BC for a training centre of excellence • Property Development Fund 	

Key achievements
<p>Project Development</p> <ul style="list-style-type: none"> • Given outcomes from JC and PB around unallocated funding, an OBC will be prepared around the new enhanced AMPF project incorporating a National Net Zero Skills Centre of Excellence • Risk register meeting review undertaken mid May

- Worked with Swansea University on a £5M EPSRC Grant application under the Place Based Innovation Accelerator Account funding call. This involves Cardiff University and University of South Wales plus NPT and Welsh Government around “SWITCH to Net Zero Buildings”. This has passed stage 1 and next stage are panel interviews on 27th June
- Enhanced Advanced Manufacturing Production Facility OBC commenced
- Attended Celoxis training event
- Attended SBCD Construction and community benefits sub-group meeting.
- NPT Hosted a Net Zero Industry Wales Industrial Decarbonisation in Insecure Times workshop: Understanding (visual) media and interpreting (solar) visions at Port Talbot Civic Centre with interested stakeholders and presentations given by Professors Karen Henwood and Nick Pigeon around Pembroke Dock and Port Talbot residents workshops
- SILCG PB met 8th June

Bay Technology Centre

- BTC presented as part of the SBCD presentation at CEIC conference at Swansea.com stadium
- BTC Now has 5 tenants in the building occupying 37.38% of the total rentable floor space. Further potential tenants being processed in the pipeline.
- Official opening of the centre took place on 22nd June 13:30 to 15:00. Welsh Secretary of State the Rt. Hon. David TC Davies attended, Welsh Government sent a video from Vaughan Gethin Welsh Minister, Presentation from Morgan Sindall on BTC construction. This was followed by tours to 5 companies to observe first-hand what they do. The event finished with the Hyppo Hydrogen car demonstration.
- APSE service awards 2023 under Category 10: Best Climate Action or Decarbonisation initiative. Submitted application and is being reviewed by judges – decision expected by July 28th, with awards final on 14th Sept in Belfast.

SWITCH

- Announcement of successful contractor (Morgan Sindall) on 2nd May
- Kick off meeting held with all parties on 18th May
- First design meeting took place on 8th June with subsequent monthly meetings scheduled
- Meeting held with Swansea University to progress Heads of Terms document with lessons learned from letter of indemnity being taken into account

Advanced Manufacturing Production Facility

- Visit arranged to UWTSD SA1 campus to view facilities on 3rd May
- Meeting held with Welsh Government around land acquisition and potential location
- Organised a workshop meeting for 4th May involving key stakeholders e.g. Welsh Government, Industry Wales, AMRC led by Professor Keith Ridgeway responsible for setting up other similar manufacturing centres in Wales/UK
- Unallocated funding update – agreement from SBCD PB, JC, and SBCD JSC that NPT have first refusal on unallocated £5.3M funds to put towards National Net Zero Skills Centre for Excellence on combined enhanced AMPF project
- EAMPF OBC being developed

Property Development Fund

- Stage 2 applications being prepared by 5 successful applicants
- Face-to-face meetings with applicants being held to talk through process, requirements and timings
- Submission dates applicant specific depending on level of readiness

Hydrogen Stimulus Project

- 100KW electrolyser installed and commissioned on site (higher than planned 75-80KW electrolyser in BP)
- Funding agreement awaiting approval by USW held up due to unforeseen personnel issues at USW.
- Attended Western Gateway hydrogen conference at the ICC

Air Quality Monitoring Project

- A general maintenance day has been planned to tend to any faulty units. Currently identifying failed sensors for replacement to be undertaken imminently
- Vortex monitors have been recommended by Ricardo for use in PM10 exceedance day source apportionment exercises.
- Ricardo are to continue QA/QC of the network and their Year 1 summary will be made available following the ratification of data.
- Advertised and recruitment for replacement data analyst underway following Max Bonar-Law’s departure in April.

Low Emission Vehicle Charging Infrastructure

- Continued development of NPT ZEVIS to complete final client review stage
- Submitted EVCP funding bid for 2 x Rapid Charging Hubs
- Developed thoughts on NPT regional role – lead on workshops, round tables, develop common/consistent policies

- Raised profile of EVCP accessibility issues and PAS 1899 standards compliance
- Key ULEV contacts in each of the four LA's in the SBCD region have been contacted to set up a meeting to discuss regional approach, asses common challenges and look for regional solutions
- Convened inaugural NPT ZEV and Infrastructure working group. A multi stakeholder group to identify and address the different challenges across the business units and professional services of NPT and agree roles and responsibilities.

Key Activities planned next Quarter

Project Development

- EAMPF OBC to be created and finalised ready for SILCG PB, SBCD PB and SBCD JC approval later in the year
- Confirm SILCG PAR review dates

Bay Technology Centre

- Secure additional tenants
- Develop marketing materials

SWITCH

- Further design meetings to be held
- HoT to be progressed and sent to SU for sign off

Advanced Manufacturing Production Facility

- Final version of OBC to be created
- Progress Land acquisition with WG

Property Development Fund

- Submission of stage 2 applications deadline 14th August
- Report for approval to be sent to SILCG PB for 14th September meeting

Hydrogen Stimulus Project

- Sign off USW funding agreement
- Follow up hydrogen refuse trucks discussion from hydrogen conference

Air Quality Monitoring Project

- New data analyst in post, training to be undertaken
- Analysis of air quality data

Low Emission Vehicle Charging Infrastructure

- Continue with strategy development

Project Title	Pentre Awel	Programme / Project Lead	Sharon Burford
Local Authority Lead	Carmarthenshire County Council		
Project Delivery Lead	Carmarthenshire County Council	Reporting Period	Q1 2023/24
SRO	Chris Moore		

Budget	
Total Budget	£199.19m
City Deal	£40m
Public	£51
Private	£108.19
Description	

Proposed for an 83-acre site at Delta Lakes in Llanelli, Pentre Awel will be the first development of its kind in Wales. The project will include the co-location of academic, public, business and health facilities to boost employment, education, leisure provision, health research and delivery, and skills and training.

City Deal will provide the requisite investment for business incubation and acceleration facilities, laboratory space, testbed capabilities, a well-being skills centre, clinical research centre and a clinical delivery centre to deliver multi-disciplinary care closer to home. The design for Zone 1 will create an 'ecosystem' by facilitating joint working across traditional boundaries, integrating education and training programmes within a clinical setting and fostering interface between health and leisure for the benefit of population health.

Pentre Awel will include state-of-the-art leisure centre funded by Carmarthenshire County Council.

A network of integrated care and rehabilitation facilities will also be provided on site to enable the testing and piloting of life science technologies aimed at enhancing independent and assisted living.

Assisted living accommodation will also feature, along with a nursing home, expansion space for businesses, elements of both open market and social and affordable housing, and a hotel.

Key achievements in Q4 2022/23

Project development

Zone 1 construction works are progressing in accordance with the agreed programme:

- Piling works concluded early June 2023
- BYUK site accommodation completed May 2023 with full welfare, office and meeting facilities now in place
- Excavation of main pool and hydrotherapy pool underway, together with formation of car park

A virtual Meet the Buyer event was held in June 2023 to promote future Sell2Wales and sublet tendering opportunities to the local supply chain.

Bouygues Community Benefits programme continues to go from strength from strength. During the reporting period, monthly 'Employment Hubs' have been held to engage target groups (unemployed, economically inactive, school leavers, NEETS) and promote recruitment and training opportunities available during the construction phase. In addition, BYUK is undertaking reviews of TR&T opportunities with subcontractors following their appointment.

In May 2023, a CCC/BYUK 21st Century Skills project was formally launched at Parc Y Scarlets. Funded by the City Deal Skills & Talent programme, this Real World Learning (RWL) project will see pupils from 5 Llanelli schools taking part in a design challenge under the mentorship of BYUK professionals, supplemented by site visits and reference visits to Sbarc in Cardiff University.

Issue 3 of Bouygues Community Newsletter was issued in April 2023. 'Residents Surgery' held onsite 6th June providing an opportunity to meet the project team.

Mapping of education and skills provision across the region, aligned with future job roles at Pentre Awel, completed and approved by Education Group. This work forms the basis of the business cases under development with training providers.

Communications Plan in place and agreed by partner comms leads – outlines PR and marketing activities to be undertaken across construction, leisure and health. Monthly Comms Group meetings held.

Key Activities planned Q1 2023/24

- Zone 1 construction: site visit and media event to be arranged early August 2023 to coincide with the next construction milestone - the erection of the structural steel frame.
- Finalise lease agreements with key tenants.
- Issue #4 of BYUK Community Newsletter to be distributed in August 2023.
- Progress an innovative proposal with Cyfle in relation to the sponsorship of MEP apprenticeships.
- Expression of Interest (EOI) to be issued to the market for a catering operator within Zone 1.
- Communications:
 - Revamp of Pentre Awel webpages in July 2023
 - Development of Welsh language promotional video
- Outcome of Shared Prosperity Fund (SPF) bid to support the business and innovation components of Zone 1 Capital expected.
- IRCF bid in preparation to cover funding for fit-out of clinical research, TriTech, hydrotherapy and audiology.

- Complete appraisal of a long list of options for outdoor activities / projects at Pentre Awel centred around four themes: leisure and recreation, education and development, environment and health and community engagement.
- Planning/scoping of assisted living facilities within Zone 2 (nursing home, residential rehabilitation and extra care).

Project Title	Digital Infrastructure Programme	Programme / Project Lead	Gareth Jones
Local Authority Lead	Carmarthenshire County Council		
Project Delivery Lead	Carmarthenshire County Council	Reporting Period	Q1 2023/24
SRO	Jason Jones		

Budget	
Total Budget	£55m
City Deal	£25m
Public	£13.5m
Private	£16.5m
Description	
<p>To significantly improve digital connectivity throughout the City Region for the benefit of businesses and residents, also helping to attract inward investment. The project is made of up of three Project workstreams:</p> <ul style="list-style-type: none"> • Connected Places • Rural connectivity • Next generation wireless (5G and IOT networks) 	

Key achievements
<ul style="list-style-type: none"> • Finalised action plan for PSBA FFIB order and submitted final site list for quote – MoUs signed by all partners; progress remains positive. • Completed recruitment of all local resources in all four local authority areas. • Finalised approach and established mechanisms for delivery of regional 5G investment fund for use cases/trials. Grant investment currently pending final approval. • Hosted BT immersive learning demonstration at Gelli Aur college to explore opportunities of funding immersive learning classroom to increase 5G coverage on campus and surrounding area via 5G investment fund. • Launched new website for the Digital Infrastructure programme. • Submitted Expression of Interest to DSIT Innovation Regions Competition. • Established plans and timescales for significant Shared Rural Network (SRN) investment across the region working with UK and Welsh Government.
Key Activities planned
<ul style="list-style-type: none"> • Complete recruitment of central Business Engagement & Communications officer to support delivery of programme. • Complete mapping of dark fibre network and conduct stakeholder workshop. • Signatory of collaboration agreements between LA partners. • Arrange and conduct Gateway review – review arranged for w/c 9th October 2023. • Supporting Local Authorities with ongoing Digital Infrastructure interventions and investment. • Programme risk mitigation ongoing. • Market engagement with operators and suppliers ongoing. • Additional lobbying for, facilitating, and supporting of private sector investment.

- Hold launch event for Regional Digital Innovation Network in partnership with regional partners and Welsh Government
- Confirm plans for UK Government Project Gigabit investment in the region and identify preferred way forward to meet remaining needs across the region.

Project Title	Swansea City & Waterfront Digital District	Programme / Project Lead	Huw Mowbray
Local Authority Lead	Swansea Council		
Project Delivery Lead	Swansea Council	Reporting Period	Q1 2023/24
SRO	Martin Nicholls		

Budget	
Total Budget	£175.35m
City Deal	£50m
Public	£85.38m
Private	£39.97m
Description	
<p>To boost Swansea city centre’s economic well-being at the heart of the City Region’s economy, while retaining local tech, digital and entrepreneurial talent. This project includes:</p> <ul style="list-style-type: none"> • A digitally enabled indoor arena in the city centre for concerts, exhibitions, conferences and other events • A ‘digital village’ development in the city centre to accommodate the city’s growing tech and digital business sector • Innovation Matrix development at the University of Wales Trinity Saint David’s new Swansea waterfront campus to enable start-up company support and growth 	

Key achievements
<p>Digital Arena</p> <ul style="list-style-type: none"> • SC project team continuing with final snagging works. • Hotel: Heads of Terms with preferred developer being finalised. Discussions with WG on funding package progressing. <p>71/72 Kingsway Construction:</p> <ul style="list-style-type: none"> • Ongoing discussions regarding the claims made by BYUK relating to the groundworks, basements walls and waterproofing. • Construction continuing onsite – now at fourth floor. The Contractor has updated the programme which now shows a completion date of end January 2024. • Digital and data specialist knowledge is being utilised to facilitate the Digital infrastructure. <p>71/72 Kingsway Commercials:</p> <ul style="list-style-type: none"> • Flex tenant HoT’s advanced/final location in building agreed. • Letting, Marketing and Branding agents have been appointed and current interest from potential occupiers is being followed up. • Appointment secured for a specialist who is advising on management of the building and procurement of a property management agent. Ongoing discussions regarding landlords fit out within tenant and landlord area's including IT infrastructure and power supplies. • Discussions ongoing with City Deal Digital project. <p>Innovation Matrix:</p> <ul style="list-style-type: none"> • Project is onsite and progressing according to programme plan • Tenant HoTs at 75% of available net lettable space • Tenant engagement is ongoing to finalise fitout plans

<ul style="list-style-type: none"> Social Value targets are on track. <p>Innovation Precinct:</p> <ul style="list-style-type: none"> Options appraisal workshop has been completed to support the CRN and will be appended in the re-submission Ongoing negotiations with the Local Authority development partner regarding potential property delivery model
Key Activities planned
<p>Arena</p> <ul style="list-style-type: none"> Progress Hotel delivery options. <p>71/72 Kingsway</p> <ul style="list-style-type: none"> Agree name and branding. Formal Marketing to commence. Ongoing discussions with potential tenants. Finalise Heads of Terms with Flex Tenant once service charge estimate has been provided. Progress Building Management Strategy and procurement documents once all the initial queries have been resolved and landlord decisions have been made. Draft property management agreement and leases to be drawn up by external lawyer. <p>Innovation Matrix & Precinct:</p> <ul style="list-style-type: none"> Continuation of construction programme Preparation for Gateway assessment for Innovation Matrix Continuation of negotiations with local authority for development of Innovation Precinct Completion of change request notification for Innovation Precinct

Project Title	Yr Egin - Creative Digital Cluster	Programme / Project Lead	Geraint Flowers
Local Authority Lead	Carmarthenshire County Council		
Project Delivery Lead	University of Wales Trinity Saint David	Reporting Period	Q1 2023/24
SRO	Prof. Medwin Hughes (Vice Chancellor)		

Budget	
Total Budget	£25.17m
City Deal	£5m
Public	£18.67m
Private	£1.5m

Description	
<p>To support and further develop the region’s creative industry sector and Welsh language culture, led by University of Wales Trinity Saint David campus in Carmarthen. Phase 1 was completed in September 2018 and features:</p> <ul style="list-style-type: none"> National creative sector anchor tenants World class office space for local and regional creative sector SMEs, with opportunities for expansion Facilities for the community and business networking <p>Facilitating engagement between businesses and students as well as accommodating dynamic growth of the creative and digital industries within Carmarthenshire and SW Wales.</p>	

Key achievements	
Project Development	

- University has engaged expert consultants to develop a proposal centred around the provision of a Digital Production Facility in existing University space.
- University has begun drafting Change Notification that will encapsulate the proposed change to the Egin Phase 2 project
- Key concept and equipment requirements developed

Key Activities planned

- University to complete initial Change Notification to evidence the requirements for Egin Phase 2 and document the rationale behind the change in delivery methodology
- Ongoing financial development to understand new project cost requirements etc.
- Further engagement with creative and digital sector to ensure that the proposed Egin Phase 2 project will satisfy requirements going forward
- Survey of proposed location for Egin Phase 2 along with design and development work commencing

Project Title	Skills and Talent	Programme / Project Lead	Samantha Cutlan
Local Authority Lead	Carmarthenshire County Council		
Project Delivery Lead	South West Wales Regional & Skills Partnership	Reporting Period	Q4 2022/23
SRO	Barry Liles		

Budget	
Total Budget	£30m
City Deal	£10m
Public	£16m
Private	£4m
Description	
To develop a sustainable pipeline of regional talent to benefit from the high-value jobs City Deal projects will generate in growth sectors for the region. This includes the potential to develop skills through courses and training and apprenticeship opportunities aligned to City Deal projects and regional priorities, as well as a partnership approach involving schools, universities, businesses and training providers across the region to identify need and resolve skills development gaps.	

Key achievements
<p>Business Case Development</p> <ul style="list-style-type: none"> • 12 Pilot project applications have now been approved by RLSP board. • Gateway Review completed resulting in a 2nd Delivery Confidence Assessment Green Rating. • Barometer Reviewed and Updated. With Sector Skills gap analysis and reports now being undertaken. • Development of Website. • Swansea Bay City Deal Skills Subgroup set up.
Key Activities planned
<ul style="list-style-type: none"> • Receive and review further pilot project applications. • Website update being completed with a view of increased marketing activity and website updates to raise awareness of Programme and stimulate further pilot applications. • Claims process set up, 3 claims cycles completed, with actual outputs starting to be reported. • Ongoing discussions with interested parties regarding further pilot project development.

ANNEX 1

RAG Status	
R	<p><i>Major problems identified which mean the programme / project is unlikely to deliver the agreed scope to the required standard on time or on budget, or to deliver the expected benefits.</i></p> <p><i>Remedial plans are not proving effective.</i></p> <p>Escalate to programme / project sponsor for support to resolve.</p>
A	<p><i>Some problems identified which may put the programme / project's scope, time, cost, and/or benefits at risk. Remedial plans are in place and are being monitored to ensure that risk is mitigated.</i></p> <p>Highlight to programme / project sponsor for visibility and awareness.</p>
G	<p><i>Programme / Project is proceeding according to plan. Risks/issues are being managed within the programme / project.</i></p> <p>No need to escalate to next level.</p>

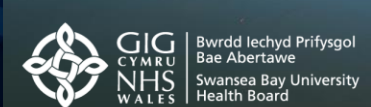
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BAE ABERTAW
SWANSEA BAY
City Deal

SBCD Highlight Report
September 2023



Business Engagement



Peter Austin
Business Engagement
Manager

SBCD Portfolio Office



Activities Completed

Activities

- Supported SILCG at opening of Bay Tec Centre
- Organised and held Meet the City Deal event in Pembs
- Supporting Pentre Awel with attendance at Community Benefits steering group
- Coordinated ESB meeting with SILCG for AMPF business case
- Portfolio Gateway Review Interview

Attendances:

- RLSP summer conference Swansea
- Floventis Meet the Buyer – online
- CEIC summer conference – Cardiff
- Welsh Business Show, Carmarthenshire

Meetings

- 4theRegion, planning Green Conference
- Regular planning meetings for Pembs event
- Cwmpass, planning future event.
- Gareth Brown CCR, follow up from CEIC event
- Noel Powell, SSE contact from UKREiiF introduced to Pentre Awel
- Lewis D'Ambra, Spaceforge, introduction to regional contacts
- Careers Wales re ongoing support

Activities Planned/Ongoing

Current

- Developing SBCD Newsletter with PoMO
- Ongoing development of SBCD website
- Coordinating guest speaker for next Construction sub-group meeting
- Business Engagement support for programmes and projects,
- Planning regional showcase events
- Updating Portfolio events plan
- Arranging attendance at key events

Ongoing

- Coordinating ESB meetings with Chris Foxall
- Monitoring Portfolio procurement pipeline
- Responding to enquiries received via the City Deal email inbox
- Managing SBCD LinkedIn account
- Attendance at CEIC steering group meetings

Risks

- Projects adopting silo approach to business engagement
- Potential cost increases during construction phases of projects
- Poor take up of offer of support from ESB to assist projects with supply chain creation, private sector investment or building sectoral eco systems could cause opportunities to be missed.

Issues

None



Communications and Marketing



Heidi Harries
Communications
and Marketing Officer

SBCD Portfolio Office

Activities Completed

- Planned, ran and held 'Meet the City Deal Event' in Pembrokeshire, which had positive feedback.
- Sign-off of the Annual Report by Programme Board and Joint Committee and issued to all stakeholders.
- PR highlighting progress over the last 12 months.
- Brainstorm with Careers Wales Swansea on future working ideas.
- Created Case Study handouts/pdfs
- Budget planning/forecasting.
- Social Media training sessions on new platform.
- Updated the website and created social posts on: Annual Report, Pentre Awel construction progress, Redevelopment at Pembroke Port, 71/72 Kingsway progress, Contractors appointed to SWITCH.



Activities Planned/Ongoing

- Update and print brochure.
- Finalise and print new leaflet.
- Design and order stationary.
- 5 Year Anniversary of Yr Egin Event planning .
- Represent the City Deal in external events including 4thRegion Green Economy, Welsh Construction and Welsh Business Show and Careers Events.
- Plan and organise Meet the City Deal Event in NPT.
- PR on Apprentices.
- Plan/design web developments.
- Forward plan of UK Gov and Welsh Gov events.



Risks

Increases in constructions costs may have implications to overall project budgets/timelines/quality which may create variance from the figures that the press have already publicised.

Slippage in delivery may create negative press.

Issues

None



Pentre Awel

Project Partner Lead: Carmarthenshire County Council



Dr Sharon Burford
Project Manager

Activities Completed

Zone 1 Construction

- Media event held onsite 3rd August 2023 to mark the start of the structural steel frame installation and showcase local procurement via Shufflebottom (Cross Hands) and Dyfed Steels (Dafen)
- Six work packages advertised on Sell2Wales in July-August 2023
- BYUK has sponsored 10 mechanical and electrical apprentices with Cyfle
- Over 450 person weeks of TR&T achieved to date
- TR&T – 4 monthly 'Employment Hubs' held to identify potential candidates. 4 BYUK vacancies filled to date including recruitment of long-term unemployed.
- 400+ pupil interactions delivered during the construction phase
- BYUK accommodated a number of work experience placements over the summer months
- Issue #4 of BYUK Community Newsletter distributed August 2023
- Finalised and agreed use of CLES (Centre for Local Economic Strategy) model to track the local economic impact of the Z1 construction spend
- Project Bank Account (PBA) operational

Zone 1 Services / Workstreams

- Refreshed [Pentre Awel website](#) now in place with dedicated sections on current and future phases, business engagement, schools and community activities, Welsh language and sustainability
- CCC has worked with local media firm Sgript to develop a Welsh language [promotional video](#) for Pentre Awel targeting the supply chain working on the project (i.e. benefits of using Welsh)
- Two SPF bids affiliated with Pentre Awel have been approved: (1) Accelerate Pentre Awel, led by Swansea University; (2) Business & Innovation, delivered in partnership with Cardiff University

Activities Ongoing/Planned

Zone 1 Construction

- Structural steel frame
- Continued excavation of pool (Building A), surfacing of car park and development of southern footpath
- Evaluation panel for Real World Learning project with 5 Llanelli schools scheduled October 2023
- Schools engagement
- Student Ambassador Programme

Zone 1 Services / Workstreams

- Development of an innovation/business network with North Wales
- October – final appraisal and scoring of a long list of options for outdoor activities / projects at Pentre Awel
- Integrated Regional Care Fund (IRCF) capital bid in preparation with Hywel Dda University Health Board for specific elements to enable enhanced scope. EG. an audiology booth and enhanced hydrotherapy scope to widen patient access.
- Gateway Review to be scheduled for October / November.
- Revisit private capital opportunities.

Other Zones

- Complete RIBA Stage 2 design of Zone 3 assisted living accommodation
- Scoping and modelling of Zone 2 (nursing home, residential rehabilitation, extra care facility).

Risks

- Zone 1 not delivered to programme and budget. **Mitigation** - Bouygues UK appointed; Construction Board established; stakeholders engaged to review designs; technical working groups underway; Gleeds and Arup providing design adjudication, cost consultancy, NEC3 PM and supervisor roles Construction contract signed and 89 week programme commenced.
- Failure to maximise whole system benefits. **Mitigation** – workstream groups (incl. education, health, research and leisure; Community Benefits Group formed to monitor and facilitate Bouygues Community Benefits Programme



Digital Infrastructure

VACANT
Programme Manager

Rebecca Llewellyn / Dija
Oliver
Project Managers

Programme Partner Lead: Carmarthenshire County Council

Activities Completed

- Finalised PSBA order to 69 public sector assets. Order to be signed September 2023.
- Completed recruitment of business engagement and communications officer.
- Finalised approach and established mechanisms for delivery of regional 5G investment fund as subsidy scheme (supported by Geldards LLP).
- Initiated market engagement for Dark Fibre project and number of sites to be included. Tender launch due for October 2023.
- Finalised signatory of collaboration agreements between LA partners.
- Established plans and timescales for significant Shared Rural Network (SRN) investment across the region working with UK and Welsh Government.
- Developing detailed project plan for 5G opportunities across the region.
- Appointed Communications and Engagement Officer

Activities Planned

- Undertake Gateway Review.
- Launch ITT for Dark Fibre project.
- Launch 5G Investment Fund.
- Recruit Engagement and Support Officer for Carmarthenshire.
- Confirm plans for UK Government Project Gigabit investment in the region and identify preferred way forward to meet remaining needs across the region.
- Attend Connected Britain

Risks

Shared Rural Network

IF the SRN programme fails to meet its June 2024 deadline for PNS sites **THEN** there is a risk that the investment and coverage improvements are lost.

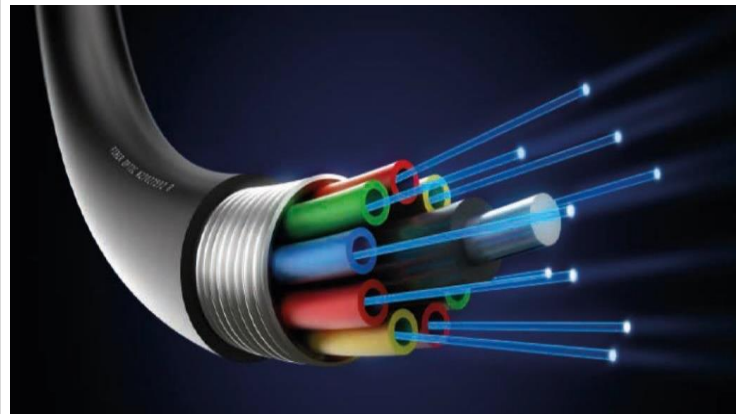
Capacity in Telecoms Industry – Rural Workstream

IF there is insufficient capacity and/or a lack of appetite within the Telecoms industry, **THEN** there is a risk that we will not deliver the aims, objectives and outcomes of the workstream

Issues

Delivery

The programme manager has since moved to work as Chief Digital Officer (CDO) for Carmarthenshire CC on an interim basis, which has resulted in the programme manager role to become vacant.



Homes as Power Stations

Project Partner Lead: Neath Port Talbot Council



Oonagh Gavigan
Project Manager

15.9.23

Activities Completed

Project Board

- HAPS Project Board meeting scheduled 31st October '23.

Supply Chain Development

- Alec Thomas has commenced the role of Supply Chain Lead for HAPS.
- Supply chain engagement has commenced identifying detail on supply / demand across the region.
- Identifying and supporting the marketing of local supply chains to complement / benefit HAPS.

Financial Incentives Fund (FIF)

- FIF has opened it's first call for applications, with a closing date of 21st September '23.
- Development of Subsidy Statement to support funding requirements.

Additional Activity

- Supporting SoModular event to showcase off site Modern Methods of Construction (MMC) using Welsh timber and other locally sourced materials 27th Sept '23.

Events Attended

- WG Subsidy Control training
- RLSP Skills Event
- Innovative Housing – Community of Practice
- WG – Housing (Domestic Energy) Task & Finish Group
- EDF Renewables UK – Supply Chain Event
- Pembrokeshire SBCD Showcase Event
- Housing Industry Leaders Event
- LAEP – Domestic Retrofit and Decarbonising Heat in South West Wales
- Presentation to Council Leader on HAPS

Activities Planned

- Seek and co-ordinate marketing opportunities across the region to meet project objectives.
- Collate and Score Financial Incentives Fund Applications.
- Continue to work closely with Skills and Talent programme to address skills gaps.
- Commence outline scoping of Supply Chain Development Fund.
- Continue regular engagement with stakeholders in all sectors.

Risks

Inter Authority Agreement not yet finalised (Legal)

Cost increases and supply issues in relation to technologies.

TAN 15 – Updated TAN may have potential implications for the location of some assets and wider implications not yet known

Ensure alignment to other energy efficiency in housing programmes. This is in progress with on-going engagement.

Issues

None identified



Trawsnewid Cartrefi Cymraeg
Transforming Welsh Homes

Yr Egin

Project Partner Lead: UWTSD



Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David



Geraint Flowers
Project Manager

Activities Completed

Following the completion of the creative sector analysis for Phase 2 UWTSD has been developing an appropriate delivery strategy based around the sector analysis, the SBCD aims and objectives and the strategic aspirations of the University.

University engaged with SBCD to agree IAAP process & timeline for developing Egin Phase 2 model. Senior University staff meeting completed to develop themes for delivery around '4 Pillars Approach'.

Following senior leadership team discussions, the University has now selected to pursue a Digital Production Facility approach to Egin Phase 2, bringing key space and equipment for use by the wider industry. This aims to boost creative and digital activity in the region.

Agreement of new change control and IAAP process with SBCD, in line with current development Programme for Egin Phase 2.



Activities Planned

Refinement of SoA for Egin Phase 2 project and continued professional development of project. Egin Phase 2 now intended to inhabit existing University building to reduce capital costs to level of demand available in the region.

University continues to work with Skills and Talent Programme in relation to Egin Phase 2

University continues to work with expert consultants on development of Digital Production Facility scheme, housed within existing University space. Development is advancing well, with early anticipated costs now available. Demand/use information now being developed for business case purposes.

Early engagement with potential first tenant for Digital Production Facility has commenced. Refinement of Change Control document and redrafting of business case now being undertaken.



Risks

Failure to agree project outputs and specification, leads to no Egin Phase 2 solution presented

Failure of Egin 2 project to satisfy industry needs through poor specification/planning

Issues

Significant impact on demand for additional lettable space has made original Egin Phase 2 delivery model redundant.

Lack of unified view of specific needs of creative industry in the region from industry



Swansea City & Waterfront Digital District

Project Partner Lead: City & County of Swansea



Huw Mowbray
Project Manager

Activities Completed

71/72 Kingsway: Construction continuing onsite and has reached the fourth floor. HoT's progressing with Anchor tenant and discussions ongoing with other interested parties.

Formal Marketing to commence end of Sept.
Procurement launched in August for a building managing agent.

Innovation Matrix . IM Project is on site and progressing according to programme
Tenant HoTs at 75% of available net lettable space
IM Gateway Review Process has started and inception meeting has occurred.

Innovation Precinct: Options appraisal workshop has been completed to support the CRN and will be appended in the re-submission

Negotiations with the Local Authority development partner are ongoing regarding the potential for the property delivery model

IP Gateway Review started with inception meeting



Arena - from the East

Activities Planned

Arena

Hotel – Progress delivery with developer.

71/72 Kingsway.

Launch marketing campaign

Topping out ceremony early October..

Review tender bids for Managing Agent.

Innovation Matrix

Finalise tenant legal packages and design and fitout packages (both tenant and landlord)

IM Gateway Review ongoing and will complete this quarter.

Innovation Precinct

Gateway Review ongoing and will complete this quarter.

IP Change Control Notification to be updated and formally submitted



Galaxy S20+ 5G

Risks

- Effect of Covid-19 and Material shortage on construction, including programme slowdown and impact on costs
- Inflationary pressures cited by BYUK arising from cost pressures experienced by themselves & sub-contractors on supply/availability/cost of fuel/materials attributed to Brexit, Covid, Ukraine situation:
- Effect of Covid-19 upon level and type of commercial demand for 71/72 Kingsway, Innovation Matrix and Innovation Precinct, also concerns about tenant fit-out contributions.
- Hotel: difficulties in funding are impacting delivery timescales.

Issues

Impacts of Covid and effects on redevelopment including timescales, costs and occupier demand.





Project Partner Lead: Pembroke Dock Marine Board



Activities Completed

PDI:

- Handover of Annex 4 to tenant complete. Final snagging reviews completed in all Annexes by Client & Architect. External tarmac works underway and boundary fence line.
- 100% of concrete slabs to form new slipway base complete
- Timberpond 100% infill complete.
- Demolition T head structure 100% complete
- 5 x workboat pontoons berthed into final positions.
- Area D concrete slabs 100% complete

PDZ:

- Submitted collaborative bid with ERM Dolphyn into OFGEM's Strategic Innovation Fund.
- Fed into Marine Energy Council's consultation for Crown Estate on how to unlock Wave and National Grid ESO's consultation on their thinking around grid connection points
- FLOW Test and Demonstration Co-ordination Study Outputs being shared with Crown Estate, Welsh Government and T&D Developers.
- CEO Attended APPG Celtic Sea 13.09.23.

META:

- 5 initial calls with potential clients for META sites.
- Conducted Tidal lagoon challenge networking session
- Final preparations for first deployment at East Pickard Bay site.
- SBCD Showcase Event, Pembroke Dock

MEECE:

- Attended "Meet the City Deal" event in the BIC
- Successfully installed artificial reef components and video monitoring equipment in META for EXO Engineering project, two-day deployment by Williams Shipping.
- Received confirmation from UKRI that ORE Catapult is now eligible for Research Council funding, this application was driven by Marie Kelly in the MEECE team, but is a benefit across ORE Catapult, and significantly increases our funding opportunities.
- Successful stage 1 bid into Wave Energy Scotland funding call.
- Engagement with Aber and Bangor universities, around two multi £M project bids
- Visited Port Talbot to discuss ABP floating wind deployment plans, and how we can support

Activities Planned

ALL:

- SBCD Business Case Addendum
- Gateway Assurance Review 25-27 September

PDI:

- Handover remaining 3 annexes & contractor to leave site.
- Handover full slipway to Operations
- Complete M&E final connections to all pontoons and test
- Handover workboat pontoons to Operations
- Complete final levelling of timber pond
- Continue area C1 and D Phase 2 works

PDZ:

- Planning the public release of the technical studies that identify a £90m consumer saving from coordinating the four 100MW FLOW Test and Demonstration Zone projects
- Further engagement on T&D (and PDZ) Grid Coordination as relevance increases in the wake of the AR 5 announcement.
- Business planning with TCE for PDZ Lease Revision
- Attending Floating Offshore Wind (Aberdeen), Planning for Infrastructure in Wales and Future Energy Wales conference.

META:

- Forthcoming Events -
 - IWaTERS workshop, Orkney
 - Ocean Energy Europe, The Hague
 - Further SBCD Showcase event.

MEECE:

- Preparing stage two bid into WES funding call.
- Investigating new UKRI funding call for Green Energy Centres
- Working with MPS on an EDGE Innovation voucher application.
- About to submit Eol into WG Tidal Lagoon Challenge
- Engaging with company that has a new turbine design optimised for tidal range. Looking at developing test facilities to test a prototype.
- Installation of artificial reef components in META

Risks

PDI: Continued excavations through areas C1/D Phase 2 present challenges with unknown services uncovered as we progress.

PDZ: Crown Estate Lease currently only covers test and demonstration of Wave Energy devices only (with the right to build substation/s). CSP engaging Crown Estate to broaden the scope into FLOW & Power to X applications. TCE listening but risk Crown Estate could resist any changes.

MEECE: Unsuccessful CfD round for offshore wind could cause project developers to exit Celtic Sea.

Issues

- Noting the opportunity for PDM as a result of the positive tidal energy performance, Implications of the Offshore Wind CFD announcement and adequacy of the CFD structure will be scrutinised over the coming months.
- CSP's evidence shows independently connected FLOW projects likely to result in increased cost for T&D phase and knock on costs for commercial projects.

SBCD Campuses

Project Partner Lead: Swansea University



Clare Henson
Project Manager



Activities Completed

Secondary funding agreement

- Secondary funding agreement between Swansea University and SBUHB drafted and issued.

WS2: **Sketty Lane.**

- The scheme has completed RIBA Stage 2 and is progressing with RIBA stage 3.
- Heritage assessment completed and report issued
- Cadw assessment in progress

Engagement highlights

- Continued engagements with Vodaphone senior leadership teams, WRU, FAW, Sport UK.. All at varying stages of development.

WS8: **Health and well being**

- HNA draft report completed and in review

WS9: **Morrison access route**

- Ecology surveys on going

Swansea Bay Sports Park (phase 2)

- Completion of Hockey stand infrastructure
- Completion of modular changing facilities
- 3 pitch on sketty lane in progress

Funding applications

- Submission of two Funding applications
 - 5G innovation testbed to SBCD digital infrastructure project
 - Agor skills, sport health and well being application to SBCD skills and talent project

Activities Planned

- Follow up meetings with all workstreams and leads
- Continue work in relation to Secondary Funding agreement to achieve sign off.

WS2: **Sketty Lane:**

- Stakeholder option presentation;
- Progress with RIBA Stage 3 design
- BREEAM review and report
- Formal Risk Workshop to be undertaken
- Receive Cadw report

Engagements:

- Continued engagements Vodaphone, WRU. FAW, Sport UK
- Continued Stakeholder engagement activity with potential incubator businesses

WS8: **Health and well being**

- Sign off HNA and issue to campuses project board

Swansea Bay Sports Park (phase 2)

- Progress with 3G pitch and floodlighting scheme.

Risks

- Building affordability. RIBA stage 3 exploring costs.
- Lack of signed funding agreement – Secondary funding agreement issued to SBUHB. Swansea University awaiting comments from SBUHB. Primary and secondary funding agreements to be signed in parallel.
- Cadw Listing - Heritage assessment report received; positive review not recommended for listing. Waiting cadw report. Received verbal communication of no listing, though waiting formal report October.
- Morrison Access route – WG funding. Funding from WG required for hybrid planning application for access route.



Skills and Talent

Project Partner Lead: Carmarthenshire County Council



Samantha Cutlan
Programme Manager



Activities Completed

- 14 pilot projects approved providing training and awareness raising of key skills for the region with the second quarterly claims process completed.
- Apprenticeship Frameworks from Level 2-6 developed in UX and delivery starting in September 2023.
- Skills Barometer updated.
- Pentre Awel EST skills gap analysis and workforce planning complete.
- Attended SBCD Joint Committee to provide a progress update on the programme and share findings from the Decent Gateway Review
- Review of Pilot Project Reach

Activities Planned

- Continued engagement with stakeholders and City Deal Skills Group to develop pilot projects to meet Skills Gaps within region.
- Teacher Encounters test pilot being developed.
- Engagement and awareness events being organised in each of the local authority areas targeting pupils.
- Youth Forum being established to understand the needs of young people in relation to Careers Advice and work experience..
- Work Experience Project small test pilot being developed.
- Further engagement with Industry on the skills gaps identified by the Barometer and develop pilot projects to upskill industry into the new sector skills.
- Working with BT on the development of Immersive Classroom spaces.

Risks

With the other City Deal projects being at different stages of delivery, a lack of knowledge of their specific skills needs/gaps, could delay pilot project development in those key areas. Continued engagement with the 8 City Deal projects during the Skills Barometer review will help to address this. We have also set up a Skills Subgroup made up of the City Deal Project Managers to drive the skills conversation forward.

Issues

Impact of different funding streams being introduced on the training landscape is impacting and crossing over our area of work. Maintaining an understanding of these funds and activities will prevent any possible duplication.



Supporting Innovation & Low Carbon Growth



Dr Brett Suddell
Programme Manager

Project Partner Lead: Neath Port Talbot Council

September 2023

Activities Completed

Bay Technology Centre

- Further potential tenants being processed in the pipeline including a potential strategic partner for future activities to be announced in due course.
- Meeting & visit to BTC held with WG Finance Minister Rebecca Evans who toured the facility and met some of the tenants and received a presentation on the facility and other wider economic activities being undertaken by NPTCBC.

South Wales Industrial Transition from Carbon Hub (SWITCH)

- PR announcing successful contractor developed
- Meeting with Tata representatives to discuss possible net zero technologies to include in building.
- Data logging undertaking on equipment located at SAMI to gauge energy usage to assist in building calculations for SWITCH harbourside.
- SU providing responses to specific technical questions being raised to aid in design, next meeting to be held on 14th September at Morgan Sindall offices in Cardiff.
- HOT's document progressed by NPT addressing SU concerns, responses received back to be addressed internally.

Property Development Fund (PDF)

- Stage 2 application process ongoing. One of the 5 applications has been withdrawn.

- The reserve list was reviewed and 2 applicants from this list were invited to submit a Stage 2 application, and both have confirmed they will be doing so.

Air Quality Monitoring Project

- Advertised and recruitment process completed for replacement data analyst following Max Bonar-Law's departure at end of April.
- Michael Roosmalen will start work as the Air Quality Officer for this project on the 14th August and his priority will be to deal with the loss of data and missing Air Quality sensors
- Ricardo, Air Quality Consultants are reviewing the existing data to see if we have enough 'in the field' data for the purposes of analysing and drawing conclusions about the accuracy and reliability of the sensors. When we have this report back, we can make progress with the public communication strategy.

Low Emission Vehicle Charging Infrastructure

- Ongoing work around regional approach, assess common challenges and look for regional solutions

Enhanced Advanced Manufacturing Production Facility (EAMPF)

- National Net Zero Skills Centre of Excellence OBC being developed. Initial review by SBCD, feedback being addressed.
- Meetings held with stakeholders to discuss future planning event on EAMPF post OBC approval
- Meeting held with WG over land acquisition

Hydrogen Stimulus Project

- Significant progress with the development, installation and commissioning of the new 100kW Hydrogen Electrolyser work is being conducted with Protium Green Solutions and FCS/Hydrasun.

Hydrogen Stimulus Project (Cont.)

- Signed funding agreement is due to be returned imminently.
- In relation to the instigation of hydrogen projects - three hydrogen projects have been developed and have been successful in receiving funding.

Additional Activities:

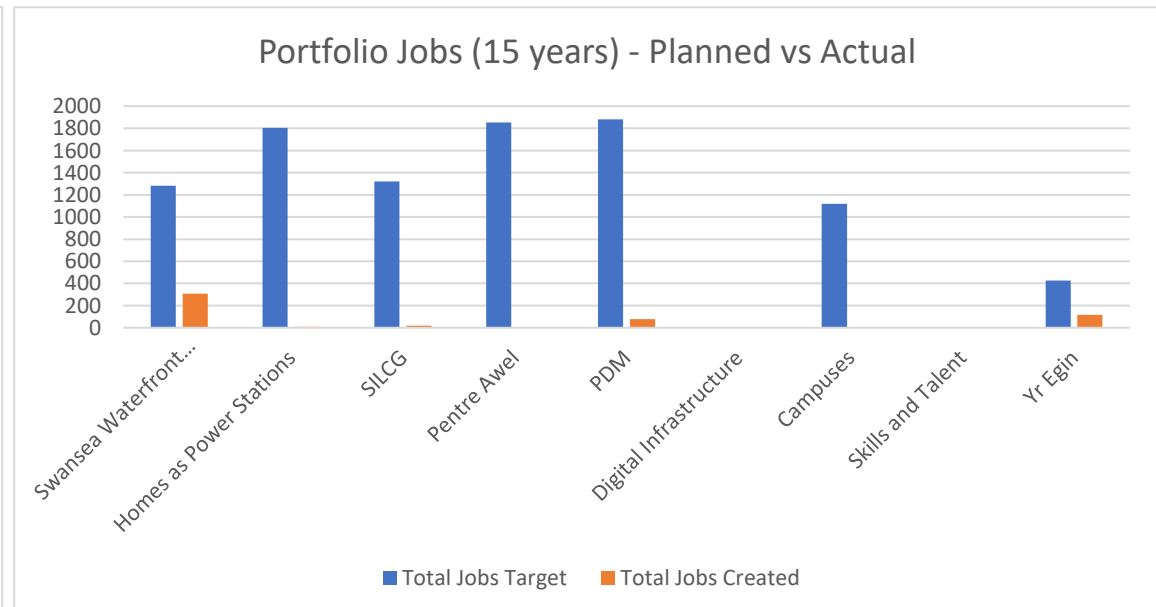
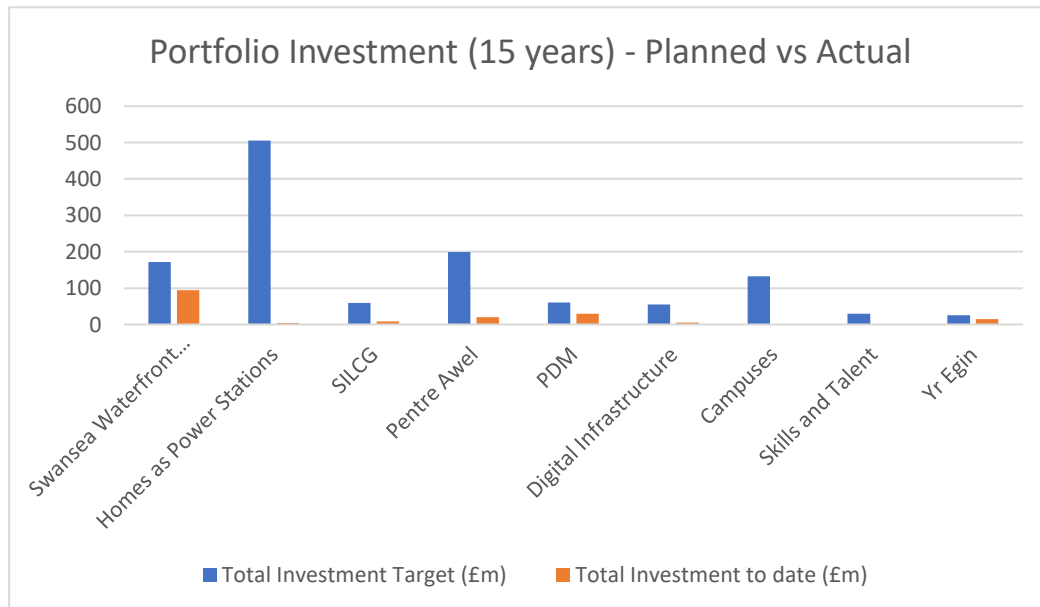
- Discussions held around a second regional event to be held in NPT later this year
- Initial discussions with 4 the region around the Green Energy conference taking place in November
- A number of exciting funding opportunities outside of SBCD approved but embargoed at the moment, will announce further details when permitted
- Engaged Urban Foundry to undertake branding and marketing workshops for SILCG

Events / networking

- Attended the Pembrokeshire event in July lots of interest in the SILCG programme
- Meeting held with ESB at BTC to introduce the SILCG Programme and discuss the NNZSCoE OBC
- Presentation given at the APSE conference on 5th September on BTC

Swansea Bay City Deal Benefits Recording Register - Portfolio Summary

Project/Programme	Total Investment Target (£m)	Total Investment to date (£m)	Total Jobs Target	Total Jobs Created	Business Case Status	Project Stage	Stage Commencement	Stage Completion
Swansea Waterfront Digital District	171.54	95.10	1281	306	Approved - FBC	Partial Delivery (2/4)	Oct-19	Q4-2027
Homes as Power Stations	505.50	42.92	1804	9	Approved - OBC	Pre-procurement	Jul-21	Q1-2022
SILCG	58.70	10.88	1320	17	Approved - OBC	Partial Delivery (2/7)	Nov-20	Q4-2025
Pentre Awel	199.19	30.46	1853	4	Approved - OBC	Pre-construction	Oct-21	Q1-2022
PDM	60.47	44.57	1881	77	Approved - OBC	Partial Delivery (1/4)	Sep-21	Q1-2024
Digital Infrastructure	55.30	19.55	0	6	Approved - OBC	Pre-procurement	Mar-21	Q2-2022
Campuses	131.98	2.22	1120	4	OBC regionally approved	Pre-approval	Jul-21	Q1-2022
Skills and Talent	30.00	1.39	0	2	Submitted - OBC	Pre-approval	Jul-21	Q4-2021
Yr Egin	25.17	15.07	427	117	Approved - FBC	Partial Operation (1/2)	Sep-18	Q4-2023
	1237.85	262.15	9686	542	N.B There are also in excess of 100 Part Time jobs which have been created by the Arena since opening, after 12 months of operations these will be reviewed to determine an appropriate FTE allocation			
		21.18%		5.60%				



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Swansea Bay City Deal

Construction impact assessment summary report



Date	October 2023
Version	V11.0

Construction Impact Assessment Summary Report

1.0 Introduction

The purpose of the combined risk/issues assessment and impact assessment is to highlight and quantify the specific risks/issues currently being experienced throughout the construction industry. SBCD Programme Board and Joint Committee have requested that all programmes and projects assess their current status and ongoing monitoring with regards the potential impact these construction challenges will have on the successful delivery of the portfolio and the constituent programmes and projects.

2.0 Returns

As of 16th September 2023 following multiple discussions and requests for completion of the SBCD construction impact assessment, below is the status of returns.

Programme/Project	Status of Return
Swansea Waterfront	Complete - No Change
Swansea Campuses	Complete - No change
SILCG	Complete - No Change
Skills and Talent	Nil return - not currently a direct issue
Yr Egin Phase 2	Nil return - current review of delivery strategy and strategic alignment will complete within next few months once strategy complete and approved.
Pentre Awel	Complete - 1 Risk removed around delays in obtaining Reserve Matters approval.
PDM	Complete and updated. No change in status
Digital infrastructure	Nil return - on-going BC updates will complete within next few months once BC updates complete.
HaPs	Complete - No change

3.0 Construction impact assessment (CIA) Requirements

The CIA has been developed with 9 key questions listed below, whilst providing projects the opportunity to highlight specific risks or issues under question 10:

		Identify as Risk or Issue
	<u>People</u>	
1	Decreased available labour and/or suitable subcontractors and suppliers	
2	main contractor delivery/management team - skills and capacity issues in terms of project delivery	
	<u>Materials</u>	
3	Lack of availability of construction materials	
4	Quality of materials (due to lack of stock of preferred option)	
	<u>Finance</u>	

5	Rising construction costs results in exceeding/increasing programme / project budget	
6	Contractor / subcontractor / supplier going bankrupt/experiencing financial difficulty	
	Timelines	
7	Delays in project programme due to traditional infrastructure project factors such as ground/weather/construction site issues etc.	
8	delay in obtaining relevant construction related / operational approvals	
	Policy/political	
9	revised industry/governmental statutory & mandatory requirements - including technological/policy/political advancements since initial planning phases	
	Other	
10	Please highlight any other risks/issues in relation to construction not highlighted above	

These questions are scored across 8 fields of potential impact of low/medium/high (probability x impact). The fields of impact are:

Scope and key objectives	Targets	Timescales	Reputation if project fails to deliver	Stakeholders/ partnerships commitment	Project costs	Procurement	Staff resourcing
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Once completed the author must then identify mitigations that are/will be put in place along with any resource requirements in enacting these mitigations.

No change other than reduction of one Risk as noted in the above table 2.0

4.0 Summary of Risks identified in returns

Risks	Impact Field	Scope	Targets	Time	Reputation	Stakeholder/ Partnerships	Proj. Costs	Procurement	Resources
Red		1	0	7	0	0	4	0	0
Amber		11	20	18	20	12	23	18	5
Green		34	26	21	26	34	19	28	41

5.0 Quantification of impact

Once known the impact of these risks becoming issues will likely result in a change, the CIA has been developed so that all quantification links to the 5 categories of change derived in the SBCD change procedures, namely:

- Financial/costs
- Timescales
- Quality
- Programme and/or project benefits are impacted
- Portfolio benefits are impacted

6.0 Assessment of Increasing Construction Costs Paper

- 6.1 In late 2022 the POMO set out to identify and forecast the impact of increasing construction cost on the SBCD.
- 6.2 The result was the creation of a Paper titled Assessment of increasing construction costs.
- 6.3 The current version (V11) was presented to programme board in September 2023, outlining a potential £36m funding gap across the SBCD portfolio.

7.0 Assumptions made in forecasting the impact on the Portfolio.

- 7.1 Current estimates (September 23) have been provided by projects, these have been identified where current tender prices have been provided. Cost inflationary estimates have been used where projects are pretender.
- 7.2 Inflation rates have been applied to demonstrate projected estimation figures. Building Cost Information Service (bcis.co.uk) indices were used to calculate projected estimations for future years (2023/24 – 3.2%, 2024/25 – 3.9%). These indices are industry specific and were deemed most appropriate to apply.
- 7.3 Inflationary rates are estimated and where Building Cost Information Service indices have been used these by their nature do not account for volatile or unexpected adjustments.
- 7.4 All forecasting within this report is only current on the day of writing, given the uncertainty and volatility previously discussed all future construction costs will vary from the forecast below and may potentially increase further prior to contract award or during delivery.
- 7.5 HAPS and Skills and Talent have been omitted from assessment due to the specific nature of their delivery.

8.0 Portfolio Review/status

- 8.1 Currently the portfolio is demonstrating a £36m increase in construction costs. These costs are then expected to be managed by Local Authorities and Lead partners, cost of which are outside the original budget allocations.
- 8.2 The current estimation (September/October 23) has been derived using actual costs, current tender pricing and cost estimation. These are based on actual and anticipated delivery timelines i.e. build of infrastructure.
- 8.3 Future projections have been derived utilising Building Cost Information Service indices.
- 8.4 Future zones/phases in respect of the life science projects (Pentre Awel and Campuses) have been omitted as SBCD funding is not directly utilised to develop these and due to their nature, a reliable estimate is unobtainable at present.
- 8.5 The following tables describe the current situation (September / October 23) and any mitigations with potential consequences

<u>Programme/Project</u>	<u>Construction Estimate (Per BC) (£)</u>	<u>Current Estimation (Aug 2022)(£)</u>	<u>Variance (£)</u>	<u>Development Position</u>
<u>SILGC</u>				
Bay Technology Centre	8,500,000	8,883,000	- 383,000	Delivered
SWITCH	15,000,000	17,564,046	- 2,564,046	Estimated
Advanced Manufacturing	17,200,000	21,595,189	- 4,395,189	Estimated
	40,700,000	48,042,235	- 7,342,235	
<u>Pentre Awel</u>				
	79,000,000	86,000,000	- 7,000,000	Procured
<u>Yr Egin</u>				
Phase 1	14,868,348	14,868,348	-	Delivered
Phase 2	10,301,653	12,956,872	- 2,655,219	Estimated
	25,170,001	27,825,220	- 2,655,219	
<u>Swansea Waterfront - Innovation Matrix/DLF & Precinct</u>				
Innovation Matrix/DLF	13,232,099	15,984,542	- 2,752,443	Estimated
Innovation Precinct	17,424,458	21,092,933	- 3,668,475	Estimated
	30,656,557	37,077,475	- 6,420,918	
<u>Campuses</u>				
ILS Innovation Centre - Singleton	12,790,000	17,228,240	- 4,438,240	Estimated
ILS Innovation Centre - Morriston	2,210,000	2,497,300	- 287,300	Estimated
	15,000,000	19,725,540	- 4,725,540	
<u>PDM</u>				
Pembroke Dock Infrastructure	41,593,611	48,105,228	- 6,511,617	Estimated
	41,593,611	48,105,228	- 6,511,617	
<u>Digital Infrastructure</u>				
	20,500,000	22,097,114	- 1,597,114	Estimated
Net Total	252,620,169	288,872,812	- 36,252,643	
<u>Swansea Waterfront - Arena & Digital Village</u>				
Digital Arena	95,045,842	89,203,265	5,842,577	Delivered
Digital Village	49,648,253	48,540,125	1,108,128	Procured
Total	397,314,264	426,616,203	- 29,301,939	

Programme / Project	Shortfall	Mitigating Actions	Action status	Likely Impact of Mitigation
Campuses	£4,438,240	<ul style="list-style-type: none"> Swansea University Senior Leadership Team have approved within business plan shortfall of up to 4.4M. RIBA stage 3. Exploration of further design, materials and any value engineering. Value engineering will not impact on benefits realization. 	Potential Potential	Some value engineering may impact on long term maintenance of building
Swansea Waterfront a) Digital District & Digital Village	£3m (est. between £2-3m)	<ul style="list-style-type: none"> Fixed price contracts with tier 1 contractor 	Actual	Possible impact on the subcontractors working on this scheme, many of which will be local firms.
Swansea Waterfront b) Innovation Matrix and Precinct	£6,420,918	<ul style="list-style-type: none"> Value engineer project delivery model. Assess viability of alternative funding sources. Reduce volume of infrastructure. Potential change of delivery mechanism for Innovation Precinct to better suit the economic/market environment as well as to take advantage of any partnership opportunities. 	Actual Actual Potential Potential	<ul style="list-style-type: none"> Change to refurbishment (rather than new build) model for Innovation Precinct (likely). Potential reduction in current benefits projections Change in funding arrangements and amounts for both projects. Collaborative approach likely to be developed with key private/public sector partners.
Region 2	£2,655,219	<ul style="list-style-type: none"> Value engineer infrastructure Secure further funding Reduce volume of infrastructure Change phase 2 to align to current regional demands. 	Potential Potential Potential Potential	<ul style="list-style-type: none"> Change of delivery model, potentially leading to lower capital spend. Potential change to overall project outcomes and benefits through reduced volume of infrastructure.
Pentre Awel	£7m	<ul style="list-style-type: none"> Value engineering exercise undertaken. Changes to materiality and some omissions undertaken. Reduction of building area by 750 sqm. Local authority to invest further capital into the project. Increased use of digital and remote delivery for education and training, health and research/innovation. 	Actual Actual Actual Actual Actual	<p>Manageable and appropriate changes to the building design and associated infrastructure.</p> <p>Within the City Deal demise:</p> <ul style="list-style-type: none"> Reduced space to deliver education, skills and training activities Some reduction in business area. Mitigatable via Zone 3 business expansion centre Removed conferencing facility <p>Research, health and innovation spaces have been maintained</p>

SILCG	£7,342,235	<ul style="list-style-type: none"> Review accordingly and see what can be delivered at current rates within the previously agreed budget potentially doing less for more (cost). Look to obtain further funding. For SWITCH, the overall budget for the project is £20M split into £15M build and £5M for specialist equipment. If projected build costs are >£15M then there is a £1M buffer available from the specialist equipment budget to utilise to offset cost increases 	<p>Potential</p> <p>Potential</p> <p>Potential</p>	<p>AMPF costs are yet to be confirmed, acknowledging fluctuating cost in materials and inflationary pressures. We do not know what the costs of the AMPF</p> <p>The aim is to incorporate the £5.3m NNZSCoE project into SILCG AMPF project, subject to Joint Committee and Governments approval in 2023.</p> <p>NPTC funded the BTC shortfall of £383k.</p> <p>Less funds available for specialist equipment (SWITCH) if specialist budget needs to be used for increased construction costs</p>
<p>Digital Infrastructure</p> <p>Page 93</p>	£1,597,114	<ul style="list-style-type: none"> Continue to monitor the situation and engage with fibre and mobile industry to better understand the situation. Continue to work with the private sector, encouraging and facilitating their investment in our region. Helping to ensure the private sector goes as far as possible with their investment. Seek to secure more public funding towards the regions needs and ambitions for fibre and mobile infrastructure. If necessary, reduce our delivery scope to fit the budget i.e. less infrastructure deployed for the funding we have available. <p>Still relatively confident we will deliver on the key investment objectives of the programme.</p>	<p>Actual</p> <p>Actual</p> <p>Actual</p> <p>Actual</p>	<p>To be confirmed</p>

PDM	£6,511,617	<ul style="list-style-type: none"> • Competitive tenders and further review of Best and Final with additional scrutiny. • Value Engineering has resulted in a reduction of costs circa £10m which brings costs down from circa £55m to £45m • Innovative trading and phasing within overall programme to deliver the individual phased outputs and outcomes. • Additional WEFO funding secured. 	<p>Actual</p> <p>Actual</p> <p>Actual</p> <p>Actual</p>	<p>MHPA's 4 mitigations will deliver the outputs as defined within the OBC and associated outcomes.</p> <p>New estimate is £48,105,228 The additional WEFO funding is £5,971,476 which leaves a shortfall of £504,141. We are reviewing future phases over 2023/24 to see where we can apply more of the points to potentially close this gap.</p>
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9 Conclusion/recommendations

9.1 Areas of High concern

There are currently 3 areas of high concern, these being:

- Scope
- Time
- Proj. costs

All of these areas will be continually monitored and over time as any issues arise along with associated change requirements, change notifications and change requests will be submitted to the PoMO and reported/escalated accordingly to stakeholders as per the SBCD change procedures.

9.2 Areas of Medium concern

There are currently 3 areas of medium concern, these being:

- Delivery of targets
- Potential reputational damage
- Proj. costs

9.3 As projects and programmes develop, all areas of concern will continually be monitored through the construction impact assessment, in order to ensure that all change is reported, recorded, escalated and approved appropriately, any mitigations required are implemented and the overall success of outcomes, outputs and impacts are not affected.

9.4 The funding gap identified is based on inflationary pressures and rising construction costs with a current estimated funding gap of £36m.

9.5 Gleeds Autumn review recommends that “As the challenging backdrop persists, it remains important to make projects attractive to the supply chain to obtain the best prices. Mitigation measures seen include:

- Proactive negotiation with preferred main contractor/subcontractors/suppliers to work through risks and issues
- De-risking of projects as much as possible through surveys and enabling packages
- Phasing/splitting of large projects to reduce risk via shorter programme length
- Early orders to secure materials/products to protect the programme and to obtain cost certainty
- Booking of key resources/teams to secure the best for the project
- Use of fluctuation clauses, prime cost (PC) sums, provisional sums, index linking of material supply costs, etc.
- Increased understanding of pipeline and financial standing
- Consideration of alternatives in case of sourcing difficulties
- Being open to different suppliers to ensure competition.

9.6 While value management is always important, it is particularly so at a time when budgets are under pressure. Regular reviews should be undertaken to look for opportunities and to ensure the best use of available resources.

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Swansea Bay City Deal Programme and Project Procurement Pipeline Design and Construction phase

Updated July 2023

Programme	Lead body	Project(s)	Procuring body	Contract Value	Procurement route	Design date (Cal Yr)	Procurement date (Cal Yr)	on site date (Cal Yr)	Completion date (Cal Yr)
Swansea City Waterfront Digital District Page 97	Swansea Council	Indoor arena and digital square	Swansea Council	£105m	Buckingham Group Contracting Ltd appointed	2018	Q4 2019	Q4 2019	Q4 2019
		Arena (ATG) Food and Drink Building services	ATG / Swansea Council	various	Sell2Wales, tbc		Q2 2022		Q4 2021
		71-72 Kingsway office accommodation	Swansea Council	Circa £49.6m	Bouygues UK appointed via SWWRC Framework	2020	Q3 2021	Q4 2021	Q1 2024
		Innovation Matrix	UWTSD	Circa £9m	Procured - Kier PAGABO Framework	2022	Q4 2021	Q1 2023	Q2 2024
		Innovation Precinct	UWTSD	Circa £17.42m	SWWRC Framework (TBC)	2023	Q4 2023 (Predicted)	Q1 2024 (Predicted)	Q1 2025 (Predicted)

Programme	Lead body	Project	Procuring body	Contract Value	Procurement route	Design date (Cal Yr)	Procurement date (Cal Yr)	on site date (Cal Yr)	Completion date (Cal Yr)
Yr Egin	UWTSD	Creative Business Hub Phase 1	UWTSD	Circa £10.48m	KIER – via SEWSCAP2 Completed	Dec 2015	March 2016	March 2017	Completed July 2018
		Creative Business Hub Phase 2	UWTSD	tbc	tbc	Q3 2022 – Q1 2023	Q2 2023 (anticipated)	2023 (anticipated)	2024 (anticipated)

Swansea Bay City Deal Programme and Project Procurement Pipeline Design and Construction phase

Updated July 2023

Programme	Lead body	Project	Procuring body	Contract Value	Procurement route	Design date (Cal Yr)	Procurement date (Cal Yr)	on site date (Cal Yr)	Completion date (Cal Yr)
Digital infrastructure	Carmarthenshire CC	Connected places	Carmarthenshire County Council	£20m	Various	Q3/4 2022	Q2/Q3 2023	Q4 2023	Q4 2025
		Rural connectivity	TBC	£25.5m	tbc	Q4 2023	Q1 2024	tbc	tbc
		Next generation wireless (5G and IOT networks)	TBC	£9.5m	tbc	Q1 2023	Q4 2023	Various	Q4 2026

Programme	Lead body	Project	Procuring body	Contract Value	Procurement route	Design date (Cal Yr)	Procurement date (Cal Yr)	on site date (Cal Yr)	Completion date (Cal Yr)
Skills and Talent	Carmarthenshire CC	Courses, training and apprenticeship opportunities	TBC		tbc	Q2 2022	Q3 2022	Q4 - 2022	Q1 - 2023

Programme	Lead body	Project	Procuring body	Contract Value	Procurement route	Design date (Cal Yr)	Procurement date (Cal Yr)	on site date (Cal Yr)	Completion date (Cal Yr)
SBCD Campuses	Swansea University	Phase 1a Morryston refurbishment	SU/SBUHB	Circa £1.25m	SWWRFC/Sell to Wales	Q3 2023	Q1 2024	Q4 2024	Q4 2024
		Phase 1b Campuses Building	Swansea University	Circa £12.75m	Design and Build SWWRFC/SEWSCAP	Stage 2 Q4 2022	Stage 3 Q3 2023	Stage 4 Q2 2024	Q1 2026

Swansea Bay City Deal Programme and Project Procurement Pipeline Design and Construction phase

Updated July 2023

Programme	Lead body	Project	Procuring body	Contract Value	Procurement route	Design date (Cal Yr)	Procurement date (Cal Yr)	on site date (Cal Yr)	Completion date (Cal Yr)
Page 99	Carmarthenshire CC	City Deal funded: Facilities for education, skills and training, business development, clinical delivery and research	Carmarthenshire CC	Circa £70m	Bouygues UK appointed via SWWRC Framework	2018 - 2022	Q2/3 2021	Q4 2022 (enabling work complete)	Completion Zone 1 Q3 2024
					Client side services contract – Gleeds	2021/ 2022	Q3 2021	Q1 2023 (mobilisation to full construction).	
		Carmarthenshire County Council funded: Leisure and aquatics centre and communal infrastructure					Appointed through WPA framework		
		Zone 3 procurement of design development – outside City Deal Scope.			Appointed through WPA framework – AHR			TBC	TBC

Swansea Bay City Deal Programme and Project Procurement Pipeline Design and Construction phase

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Programme	Lead body	Project	Procuring body	Contract Value	Procurement route	Design date (Cal Yr)	Procurement date (Cal Yr)	on site date (Cal Yr)	Completion date (Cal Yr)
Homes as Power Stations	Neath Port Talbot CBC	Monitoring and evaluation services	NPTCBC	£1m	Sell 2 Wales	2021 Q4	2022 Q1		
		HAPS financial incentives fund	NPTCBC	£5.75m	Fund – to be advertised to all	2021 Q4	2023 Q1 – fund launch		
		HAPS regional supply chain fund	NPTCBC	£7m	Fund – to be advertised to all	2021 Q4	2023 Q2 – fund launch		

Programme	Lead body	Project	Procuring body	Contract Value	Procurement route	Design date (Cal Yr)	Procurement date (Cal Yr)	on site date (Cal Yr)	Completion date (Cal Yr)
Supporting Innovation and Low Carbon Growth	Neath Port Talbot CBC	Bay Technology Centre	NPTCBC	Circa £7.9m	SWWRC Framework Morgan Sindall (main contractor)	Q3 2019	Q2 2020	Q3 2020	Q4 2022
		SWITCH Specialist facility (construction)	NPTCBC	Circa £15m	SWWRC Framework	Q2 2022	Q3 2022	Q1 2024	Q2 2025
		SWITCH Specialist equipment	NPTCBC	Circa £5m	tbc	Q2 2022	Q1 2025	Q2 2025	Q3 2025
		Low emission vehicle charging infrastructure	NPTCBC	Circa £0.5m	tbc		Q3 2022		Q1 2023
		Air quality monitoring sensors	NPTCBC	Circa £0.5m	Procured	Q4 2019	-	-	-
		Hydrogen stimulus project	NPTCBC	Circa £1m	tbc	Q3 2022	Q3 2022		
		Advanced manufacturing	NPTCBC	Circa £12m	SWWRC Framework	Q1 2023	Q3 2023	Q1 2025	Q2 2026

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Page 101		Production facility (construction)							
		Advanced manufacturing Production facility Specialist equipment	NPTCBC	Circa £5m	Tbc	Q4 2022	Q1 2026	Q2 2026	Q2 2026
		Advanced manufacturing Production Facility End operator	NPTCBC	Tbc	Sell2wales	Q4 2025	Q2 2026		
		Property Development Fund	NPTCBC	Circa £10m	Fund – to be advertised to all. Third parties to procure construction				

Programme	Lead body	Project	Procuring body	Contract Value	Procurement route	Design date (Cal Yr)	Procurement date (Cal Yr)	on site date (Cal Yr)	Completion date (Cal Yr)
Pembroke Dock Marine	Milford Haven Port Authority	Pembroke Dock Infrastructure							
		a) Hanger Annex Renovations	MHPA	£5.2m	MHPA Procedures – Design Sell2 Wales - Construction	Q2 2019/20	Q1 2021	Q3 2021	Q1 2023
		b) Amenity and pocket park	MHPA	£300k	Sell2Wales	Q2 2023	Q4 2023	Q2 2024	Q4 2024
		c) Slipway, berthing & Infilling the Pickling Pond	MHPA	£14m	Sell2Wales	Q4 2019 to Q4 2021	Q4 2020 to Q2 2021	Q2 2022	Q4 2023
		d) Land Remediation and laydown at south of site	MHPA	£6m	Sell2Wales	Q3 2020	Q2 2021	Q2 2022	Q4 2023
		e) Infilling of the Graving dock	MHPA	£3m	Sell2Wales	Q1 2021	Q3 2022	TBA	TBA

Swansea Bay City Deal Programme and Project Procurement Pipeline Design and Construction phase

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Page 102	f) Terrestrial development, demolitions, levelling, transportation corridor and Utility provisions.	MHPA	£6.4m	Sell2Wales	Q2 2022	Q4 2022	Q2 2023	Q4 2024	
	Marine Energy Engineering Centre of Excellence								
	Materials for prototypes	OREC	£100k	Sell to Wales / Find a Contract (value dependant)		Q3&4 2021 Q1-4 2022 Q1-4 2023	Q3/Q4 2021 Q1-4 2022	Q1 2022 2022 – Q1 2023	
	Vessel hire for deployments in META		£26k	Sell2Wales		Q3 2021	On Going	On Going	
	Meta berthing fees		£196k	SSJ		Q4 2021	On Going	On Going	
	X Band Radar		£84k	Sell to Wales / Find a Contract (value dependant)		Q3 2022	Q1 2023	Complete	
	Marine Buoys		£75k	SSJ		Q1 2023	Q2 2023	Complete	
	Hydrophones		£77k	Sell to Wales / Find a Contract (value dependant)		Q4 2022	Q2 2023	Complete	
	Acoustic Software		£22k	SSJ		Q12023	Q1 2023	Complete	
	Marine Energy Test Area Developments								
	Environmental surveys		£30k	Sell to Wales / Find a Contract (value dependant)		Q3 2022		Q3 2022	
	Insurance		£30k	Sell to Wales/Find a Contract (value dependant)		Q1 2022		Q1 2022	
	Legal support		£10k	Sell to Wales/Find a Contract (value dependant)		Q1 2024			
	The Pembrokeshire Demonstration Zone								
	Environmental scoping – Defining the scope of the Environmental Surveys that will inform the EIA.	Celtic Sea Power	£150,000	Services Contract Open Below threshold – Sell2Wales		Q1 2023		Q3 2022	

Swansea Bay City Deal Programme and Project Procurement Pipeline Design and Construction phase

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		Technical feasibility and concept design, initial engineering design of the MOS, on and offshore cabling arrangements to feed into the EIA process.	Celtic Sea Power	£150,000	Services Contract Open Below threshold – Sell2Wales		14/02/22		Q3 2022
		Monitoring & Evaluation	Celtic Sea Power	£30,000	Services Contract Open Below threshold – Sell2Wales Scope in Development		Q1 2023		Q2 2023
Page 103		Land Agent Support	Celtic Sea Power	£120,000	Services Contract Open Below threshold – Sell2Wales		Q3 2022		Q2 2023
		Animation	Celtic Sea Power	£44,200	Services Contract Open Below threshold – Sell2Wales		Q3 2022		Q2 2023
		Research & Development – Review of PDZ	Celtic Sea Power	£60,000	Services Contract Open Below threshold – Sell2Wales		Q1 2023		Q2 2023
		Offshore surveys – environmental surveys to inform the offshore EIA.	Celtic Sea Power	£2.1m	Service Contract OJEU Open above threshold with PIN – MyTenders & Sell2Wales		Q1 2023		Q2 2023
		Pre-Front Engineering Study (design package) to prove technical and economic feasibility	Celtic Sea Power	Up to £600,000	Service Contract OJEU Open above threshold with PIN – MyTenders & Sell2Wales		Q4 2022		Q2 2023

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Swansea Bay City Region Joint Scrutiny Committee

(All starting 2pm unless otherwise stated)

Meeting Date	Agenda Item	Contact Officer
2023		
24th October 2023	Skills & Talent Programme Update	Sam Cutlan
	Digital Infrastructure Programme Update	Dija Oliver
	Internal Audit Recommendation Report	Matthew Holder
	SBCD Quarterly Portfolio Monitoring -Dashboard -Portfolio Quarterly Monitoring -Portfolio Red Risks -Portfolio Red Issues -Benefits Summary -Construction Impact Assessment Summary -Procurement Pipeline	Jonathan Burns
	Q4 2022/23 Quarterly Financial Monitoring	Steven Aldred-Jones
	Q1 2023/24 Financial Monitoring	Steven Aldred-Jones
2024		

13th February 2024	Carbon Reduction Assessment of the SBCD Portfolio report	
16th April 2024	Homes as Power stations update	
	Pembroke Dock Update	

****To be programmed:**

- To invite Cllr Rob Stuart (Chair of Joint Committee) to discuss relationship between CJC and City Deal and future of City Deal
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Site Visits

- Homes as power stations. Visit 1 new build and 1 retrofit in each local authority area in an afternoon.
- Visit of Milford Haven